



GOVERNMENT OF BERMUDA

MINISTRY OF ECONOMIC DEVELOPMENT

PATI Information Statement

Name of Public Authority: ACBDA Limited

Introduction:

ACBDA Limited has an information statement to provide the public with the right to obtain access to information, to increase transparency, and to inform the public about the activities of ACBDA Limited, including the manner in which decisions are made.

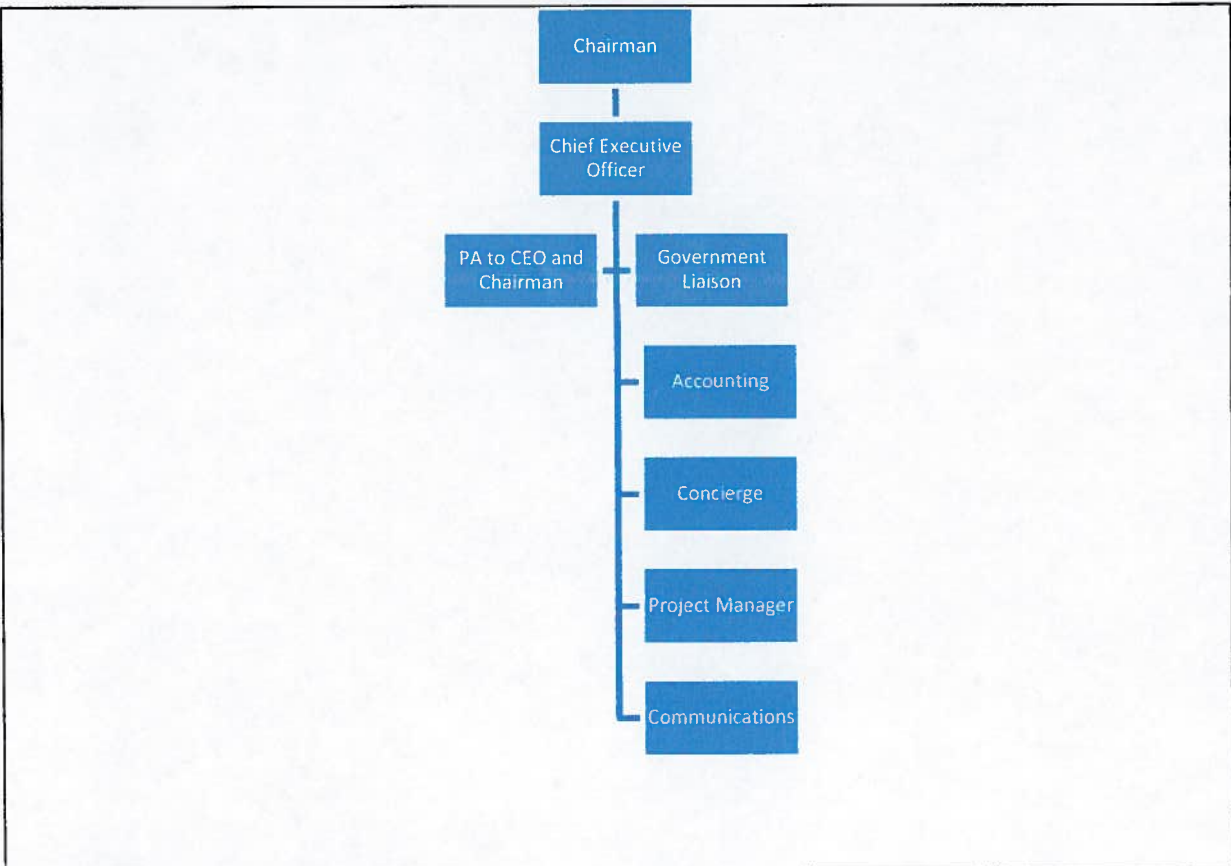
This statement comprises:

1. the organizational structure of ACBDA Limited and the governing legislation;
2. the function of the ACBDA Limited;
3. the functions, powers, duties and obligations;
4. a summary of services provided;
5. records and documents held;
6. an account of the policies, rules and guidelines used for decision-making; and
7. contact information for anyone wishing to access information from the Company.

Under the Act, Bermudians and Bermuda residents have the right to request and have access to any record held by a public authority, other than an exempt record. Some records fall within Part 4 of the Act, such as information received in confidence pursuant to Section 26 and information related to the deliberative process pursuant to Section 29. Therefore, not all records can be accessed.

Section A: Structure, Organization and Legislation [s5(1)a]

ORGANIZATION CHART 2015



Legislation:

The ACBDA Limited is a Company established on 29th December, 2014. Section 24 of the America’s Cup Act 2015 sets out provisions relating to the Company.

Boards and Committees:

I. ACBDA Limited Board of Directors

The Board of Directors is responsible for the oversight and governance of the company and to ensure it carries out its operational responsibilities in a fair and effective manner.

Section B: 1) Functions, powers, duties of the Authority [s5(1)b]

The ACBDA Limited is responsible for delivering the Government of Bermuda’s responsibilities as outlined in an agreement between the Government of Bermuda and the Americas Cup Event Authority (ACEA).

Section B: 2) Obligations under PATI Act [s5(1)b]

To provide an information statement for the public and promulgate it [s5],

- To provide **other information** to the public so that the public needs only to have minimum resort to the use of the Act to obtain information [s6]. This includes:
 - General information, e.g. activities of the Authority
 - Log of all information requests and their outcome
 - Quarterly expenditure (upon request) [s6(5)]
 - Contracts valued at \$50,000 or more.
- To **respond to information requests** in a timely manner [s12-16]
- To **track information requests**, and provide this data to the Information Commissioner
- To respond to requests from the Information Commissioner [s9]
- To **amend personal information** held by the Authority that it is wrong or misleading following a written request by the person to whom the information relates [s19]
- To conduct an **internal review** if formally requested [part 5]
- To give evidence for **review by the Information Commissioner** [part 6, 47(4)], or for **judicial review** [s49], if required
- To provide an **annual written report** to the Information Commissioner of the status of information requests [s58 (3)].
- **To do anything else as required** under the PATI Act and subsequent Regulations [s59, 60], including:
 - **Fees** for Requests for information
 - Management and maintenance of **records**
 - **Procedures** for administering the Act
- To **train staff and make arrangements** so as to facilitate compliance with the Act [s61]
- To **designate one of its officers** to be the person to whom requests are directed [s62]

Section C: Services and Programmes [s5(1)c]

Summary of Services

1. The Company provides a concierge service for the America's Cup Event Authority, the Teams, the Regatta Officials, and their designated sponsors, as well as carries out the necessary advisory, consultative and administrative functions for the preparation and development of Royal Naval Dockyard for the America's Cup events.
2. The Company acts as a "One Stop Shop" for any and all requests or interactions between the ACEA and the Government of Bermuda.
3. The Company is the primary liaison between the ACEA, AC Teams and related parties and the community of Bermuda. The Company delivers on all commitments agreed to, in the HVA.

Section D: Records and documents held [s5(1)d]

- General office operational correspondence
- Contracts and Agreements (some with non-disclosure agreements)

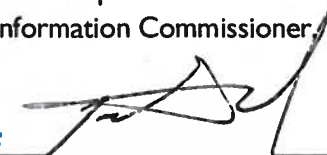
Section E: Administration (all public access) manuals [s5(1)e]

N/A
Section F: Decision-making documents [s5(1)f]
<ul style="list-style-type: none"> • Minutes of Meetings • America's Cup Act 2015 • ACBDA Limited Board Minutes

Section G: The Information officer [s5(1)g]
<p>Contact Information: All requests for information should be sent to:</p> <p>Chief Executive Officer ACBDA Limited P.O. Box HM 521, Hamilton HM CX, Bermuda Phone (441) 239-4921 Email: execasst@acbda.bm Website: www.acbda.bm</p>

Section H: Any Other Information [s5(1)h]
N/A

Section I: Any Other Information To be Provided? [s5(1)i]
N/A

Section J: Information Statement: Copies and Updates [s5(2,3,4,5)]														
<p>Every public authority shall update its information statement at least once a year, and make it available for inspection by the public at reasonable times by [s5(1-5), PATI Act]:</p> <p>Date Information Statement was updated: 30th March, 2015</p> <p>Locations of Information Statement:</p> <table border="0"> <tr> <td>• Your principal office: 24 Crow Lane, Pembroke HM 19, Bermuda</td> <td>Y</td> </tr> <tr> <td>• The Bermuda National Library;</td> <td>Y</td> </tr> <tr> <td>• The Bermuda Archives;</td> <td>Y</td> </tr> <tr> <td>• Available electronically,</td> <td>Y</td> </tr> <tr> <td>• Website for public authority: www.acbda.bm</td> <td>Y</td> </tr> <tr> <td>• Have you published a notice in the Gazette indicating the places where the information statement is available for the public?</td> <td>Y</td> </tr> <tr> <td>• With the Information Commissioner.</td> <td>Y</td> </tr> </table> <p>Sign and Date:  1 April 2015</p>	• Your principal office: 24 Crow Lane, Pembroke HM 19, Bermuda	Y	• The Bermuda National Library;	Y	• The Bermuda Archives;	Y	• Available electronically,	Y	• Website for public authority: www.acbda.bm	Y	• Have you published a notice in the Gazette indicating the places where the information statement is available for the public?	Y	• With the Information Commissioner.	Y
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