



GOVERNMENT OF BERMUDA

**Ministry of Government Public Works  
Department of Public Land and Buildings**

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## **INTERNAL PAINTING SPECIFICATION**

### **PROSPECT PRIMARY SCHOOL**

**Between the Owner:** Ministry of Public Works  
Department of Public Lands and Buildings  
2 Aeolia Drive  
Devonshire DV05  
Bermuda  
1441 292 2500

**And the Contractor:** TBC

**For the Project:** Prospect Primary School  
2 Old Military Road  
Devonshire DV 02  
Bermuda

**Building #: All**

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## **IMPORTANT NOTES:**

Prior to submitting a bid, you must visit the site and satisfy yourself as to the nature, complexity and quantity of the works to be finally performed and the relevant equipment and labour skills, productivity and hours required to complete these works.

The School will be responsible for ensuring clear access is provided to all surfaces to be painted

The contractor is to ensure that all surfaces to furniture and fittings which are not to be painted are adequately protected by dustsheets etc.

**All works will be carried out during the schools' summer break: 26<sup>th</sup> June 2017 until the 25<sup>th</sup> August 2017**

## **DIVISION 01. GENERAL REQUIREMENTS**

### **01500 - Temporary Facilities and Controls**

This work shall consist of the application of temporary measures throughout the life of the project.

### **01510 - Temporary Utilities**

All connections and extensions required to provide temporary utilities shall be made by the Contractor at the Contractor's expense.

### **01511 - Temporary Electricity**

The contractor is to connect to existing power service without disrupting local service requirements.

### **01518 - Temporary Water**

The contractor is to connect to an existing water source for construction operations.

### **01523 - Sanitary Facilities**

The Contractor will be able to use the existing sanitary facilities, which he shall maintain in a neat and sanitary condition.

### **01530 - Temporary Construction**

The contractor shall provide and maintain for duration of work all required temporary stairs, ladders, ramps, runways and hoists for use of all trades.

### **01540 - Construction Aides**

The contractor to provide all construction aids needed during construction which shall include but not limited to; elevators, hoists, etc.

### **01542 - Construction Scaffolding and Platforms**

The contractor shall provide and maintain for duration of work all required temporary standing scaffolding and 'Independent tied' scaffold or alternative safety harness system.

### **01550 - Vehicular Access and Parking**

Arrange and agree with client parking areas to accommodate construction personnel.

### **01560 - Temporary Barriers and Enclosures**

The contractor shall provide barriers to prevent unauthorized entry into construction areas and to protect existing facilities and adjacent properties from damage from construction operations. Install barricades and covered walkways required by governing authorities for public right of ways.

### **01600 - Product Requirements (Scope of Work)**

All materials shall be installed in strict accordance with the manufacturer's written specifications or Material's Institute Standards. Where the manufacturer's recommended details are used, the

Manufacturer shall be responsible for the performance of their product. All Items not specifically mentioned that are required to make the work complete and operational shall be included.

**Installation and Storage** - All materials, supplies and equipment shall be installed per manufacturer's recommendations and per applicable codes and requirements. Material stored on site shall be protected from damage by moisture, wind, sun, abuse or any other harmful affects.

**01700 - Execution Requirements**

The execution of all work shall be in strict accordance with these specifications and manufacturer's written specifications or Material's Institute Standards. Where the manufacturer's recommended details are used, the manufacturer shall be responsible for the performance of their product. All work not specifically mentioned that is required to make the work complete and operational shall be included.

**Codes** - Construction shall comply with all applicable building codes. It is the responsibility of the Contractor to insure compliance with said codes and modify the specifications as needed to comply with such codes.

**Measurements** - The Contractor shall check and verify all dimensions and conditions before proceeding with construction.

**Workmanship** - Workmanship shall conform to the best and highest standards of quality in each trade and shall include all items of fabrication, construction and installation. All work shall be completed by skilled tradesmen and mechanics. Installation of all equipment and materials shall be in strict accordance with manufacturer's recommendations.

**Insurance** - Builders Risk Insurance shall be maintained by the contractor during the course of construction until final acceptance by the owner. All bonding and insurance requirements shall be coordinated with the Owner prior to beginning construction. All contractors shall provide and be solely responsible for necessary barricades and safety precautions, and strictly adhere to all governing codes on safety, including the OSHA Act.

**01740 - Cleaning**

Construction site to be in a clean and orderly condition throughout the construction process. At the conclusion of construction, the project shall be properly cleaned. This should include but not be limited to; cleaning the exterior glass, surfaces exposed to view, remove temporary labels, stains and foreign substances, polish transparent and glossy surfaces, and remove all waste and surplus materials.

## **DIVISION 09. FINISHES**

### **Generally**

The Contractor shall ensure that all surfaces are in a fit and proper condition to receive the coatings specified.

Clean down, remove all foreign matter including grease, dust, dirt, fill cracks and holes, fine sand and leave smooth. The whole surface must be thoroughly dry unless otherwise specified before coating commences. If there is mould or moss on the surface treat it with an appropriate fungicide.

All surfaces shall be finished with the appropriate coating system to produce a satisfactory result. No variation will be made for alleged additional work or alternative finish without prior approval from the Project Manager.

The Contractors shall remove furniture, switch plates, light fittings, etc., before coating, and replace on completion. Allow each coat to harden thoroughly, then sand down and dust clean before re-coating.

Cutting in between different colours shall be done neatly in straight lines to satisfaction of Project Manager.

Manufacturer's instructions shall be strictly followed

### **09912 - Interior Walls and Ceilings**

Remove all loose paint and prepare surfaces to receive new paint. Spot prime where required and apply one coat of flat or semi-gloss paint.

**Wall and Ceiling Paint:**, colour to match existing

### **09930 - Interior Wood**

Wood surfaces shall be sanded smooth before finish is applied. Putty areas with a wood based filler where nails or other defects appear in the surface.

**Paint** - Prime bare wood surfaces including faces, edges and ends. Apply at least one coat of wood primer and one coat of finish paint. Surfaces shall be sanded before each finish layer is applied.

**Varnish** – Apply one coat of varnish to existing varnished wood surfaces

Notes:

- (i) Prior to submitting a bid, you must visit the site and satisfy yourself as to the nature, complexity associated with completing these works.
- (ii) Paints are to be supplied from one of the below suppliers (or similar approved).

Bermuda Paint Co. Ltd  
Brighton Hill  
Devonshire DV06  
Tel: (441) 236 4662  
Email [www.bermudapaint.bm](http://www.bermudapaint.bm)

Home Paint Ltd  
22 St John's Road  
Pembroke HM 09  
Tel: (441) 292 7274  
Email: [homepaintdebbie@cwbd.a.bm](mailto:homepaintdebbie@cwbd.a.bm)

Pembroke Paint Co. Ltd  
Market & Bakery Lanes  
West Hamilton HM 09  
Tel: (441) 292 8368  
Email: [paint@northrock.bm](mailto:paint@northrock.bm)

Smooth & Easy Ltd  
1 Middle Road  
Warwick WK04  
Tel: (441) 236-5317  
[www.smoothneasy.com](http://www.smoothneasy.com)

- (iii) All materials and labour will be provided by the successful Contractor and shall therefore be included in his price.
- (iv) Contractor to use Glidden "Gripper" Primer on walls/ceilings that are water stained, or experience mildew and on timber that has hairline cracks.
- (v) Contractor to use Xypex on masonry surfaces experiencing dampness prior to applying paint.

# **APPENDIX 1**

(LOCATION PLAN ATTACHED)



## **APPENDIX 2**

(PHOTO'S)



GOVERNMENT OF BERMUDA

Ministry of Public Works

Department of Public Lands and Buildings

**Heron Bay Primary School**

**Internal Painting**

**Building #: All**

**Tender Form**

**TO: PERMANENT SECRETARY, Ministry of Public Works**

Having examined the tender documents and visited the site for the above work, we the undersigned, offer to undertake the **Internal Painting** at the above property, in accordance with the terms and conditions outlined in the draft contract for the specification.

**TO BE COMPLETED BY CONTRACTOR**

<b>Materials Cost:</b>	\$
<b>Labour (and all other costs):</b>	\$
<b>Total Fixed Tender Sum:</b>	\$
<b>Total Fixed Tender Sum (words):</b>	
<b>Contract Period:</b>	_____ calendar weeks
<b>Proposed Start Date:</b>	
<b>Proposed Completion Date:</b>	

The above fixed price tender includes all specified requirements such as insurance, overheads, profit property protection, mobilization and demobilization, etc. The above price includes all taxes and duty. Payments will be made following submission of invoices and satisfactory completion of the tender work all as detailed in the form of contract.

We agree to abide by this tender for NINETY (90) calendar days from the date fixed for receipt of tenders and shall be irrevocable during that period. We undertake to commence the work within FOURTEEN calendar days of the date of the acceptance of this tender

We declare that this tender is made without any connection, comparison of figures or arrangements with or knowledge of any other corporation, firm or person making a tender for the same work and is in all respects fair and without collusion or fraud.

We acknowledge that the Government is not bound to accept the lowest or any tender, nor will it accept any late tender.



**FINANCIAL STABILITY**

We confirm that we, the undersigned, are conducting business as a proper legal entity and are not delinquent in making payments for outstanding debts for Government receivables such as W&E, Social Insurance contributions and Payroll Tax.

This tender is submitted by the authorized representative of the company as indicated below:

<b>Company Authorized Representative</b>	
<b>Company Name:</b>	
<b>Company Address:</b>	
<b>E-mail Address:</b>	
<b>Tel: Work:</b>	
<b>Tel: Cell:</b>	
<b>Tel: Fax:</b>	
<b>Today's Date:</b>	
<b>Social Insurance No:</b>	
<b>9 Digit Payroll Tax No:</b>	
<b>List of Company Directors:</b>	

**SUB-CONTRACTORS**

In the event that we, the undersigned, are awarded the Contract for the work, we will employ the firms listed below as sub-contractors.

All sub-contractors shall be to the approval of the Owner; such approvals being finalized prior to the Contract Award. The successful tenderer will not be permitted to change any sub-contractor without the Owner's approval.

In the event that we employ a sub-contractor not approved by the Owner, we will agree to immediately replace this sub-contractor with an approved sub-contractor. We will accept full responsibility for all damages and costs incurred by the Owner (including, but not limited to, any and all costs relating to the discharging of liens brought on by any unapproved sub-contractor) as a result of employing an unapproved sub-contractor.

<b>Trade</b>	<b>Sub-Contractor</b>

**DECLARATION**

1. We declare that this tender is made without any connection, comparison of figures or arrangements with or knowledge of any other corporation, firm or person making a tender for the same work and is in all respects fair and without collusion or fraud.
2. We acknowledge that the Government is not bound to accept the lowest or any tender, nor will it accept any late tender.
3. We confirm that we, the undersigned, are conducting business as a proper legal entity and are not delinquent in making payments for outstanding debts for Government receivables such as Social Insurance contributions, Payroll Tax and Public Works (formerly Works & Engineering) fees.
4. We confirm that we have submitted a bona fide Tender, intended to be competitive and we have not fixed or adjusted our Price by or under or in accordance with any agreement or arrangement with any other tenderer.
5. Having examined the Site, the Tender Documents and Addenda Nos. \_\_\_\_\_ inclusive for the execution of the above named Work we, the undersigned, offer to provide the Named Work in accordance with the Instructions to Tenderers, Forms of Tender and related documents, specification ..... (Herein called the Tender Documents).
6. We undertake, if our Tender is accepted, to commence the Works as soon as is reasonably possible after the receipt of the Project Manager's notice to commence, and to provide the Works comprised in the Contract Documents.
7. We confirm that our Tender shall remain open for acceptance by the Government of Bermuda for a period of **NINETY (90)** calendar days from the date of this undertaking and we shall be irrevocable during this period.
8. We understand that Government may accept/reject any tender it may receive.
9. We undertake to commence the work within **FOURTEEN (14)** calendar days of the date of the acceptance of this tender
10. Unless and until a formal Agreement is prepared and executed this Tender, together with your written acceptance thereof, shall constitute a binding contract between us.
11. We understand that you are not bound to accept the lowest or any tender that you may receive.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2017

(name) \_\_\_\_\_

(signature) \_\_\_\_\_

Duly authorized to sign tenders for and on behalf of:

(firm) \_\_\_\_\_

(address) \_\_\_\_\_

## **CERTIFICATE OF CONFIRMATION OF NON-COLLUSION**

### **Notes for the tenderer**

The essence of Open Tendering is that the Government of Bermuda shall receive bona fide competitive Tenders from all persons tendering. In recognition of this principle, all companies submitting a tender will be required, by way of the signature of the Company Principle, state their agreement to the statements below, which indicates that the tender has been submitted without any form of collusion.

The Certificate of Confirmation of Non-Collusion is a mandatory requirement from all tenderers. Any tenders submitted which do not include a signed copy of the Certificate will be wholly rejected and will not be included in the evaluation process.

If it is later found that the undertakings made below have been breached at any stage of the process, the tenderer will be expelled from the process immediately. In the event that this is discovered after a contract award, legal action may be taken against the tenderer and/or any party involved in the matter.

False submissions may also exclude the tenderer, and any other person or company involved in collusion, from tendering for future contracts tendered by the Government of Bermuda.

### **Confirmation of non-collusion**

I/We certify that this is a bona fide Tender, intended to be competitive and that I/We have not fixed or adjusted the amount of the Tender or the rates and prices quoted by or under or in accordance with any agreement or arrangement with any other person.

I/We confirm that we have not received any additional information, other than that contained within the tender pack, or supplementary information provided to all tenderers.

I/We also certify that I/We have not done and undertake that I/We will not do at any time any of the following acts:

- (a) communicating to a person other than the tender administrator the amount or approximate amount of my/our proposed Tender (other than in confidence in order to obtain quotations necessary for the preparation of the Tender for insurance) or
- (b) entering into any agreement or arrangement with any other person that he shall refrain from tendering or as to the amount of any Tender to be submitted; or
- (c) offering or agreeing to pay or give or paying any sum of money, inducement, gift /hospitality or valuable consideration directly or indirectly to any person in relation to this tender.

Signed

(1) \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

(2) \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

for and on behalf of

\_\_\_\_\_

**ADDENDA ACKNOWLEDGEMENT FORM**

(Note: all sheets form part of the tender)

We confirm having completed all parts of this form; and received and complied with all addenda (if any) as follows:

Insert addenda # \_\_\_\_\_

SIGNED:  
(signature)

(block letters)

ON BEHALF OF:  
(company)

(mailing address)

\_\_\_\_\_

(email)

(Contact #'s) (Telephone)\_\_\_\_\_

(Mobile#)\_\_\_\_\_

DATE: \_\_\_\_\_



**Notes To Tenderers:**

Access for the purpose of carrying out an inspection can be obtained by contacting the school's guardian, Tel: 295-7404

Inspection is not mandatory; however, no claims in relation to want of knowledge will be entertained. All queries in relation to this tender must be confirmed by email to [bdndlovu@gov.bm](mailto:bdndlovu@gov.bm).

**Please complete and return the enclosed form of tender and related documents duly signed to the Tender Box of the Ministry of Public Works, Located on the 3<sup>rd</sup> Floor of the General Post Office Building, 56, Church Street, Hamilton, HM12. Late submissions will not be accepted.**

All completed tenders must be returned in sealed envelopes and clearly marked  
**"Heron Bay Primary School - Tender for Internal Painting",**

And returned no later than

**3:00 p.m. on 26<sup>th</sup> April 2017.**