



March 15, 2017

All Tenderers

RE: Request for Tender for the provision of carrying out works to undertake structural masonry repairs, carpentry works, and painting to the properties on the St. David's Lighthouse grounds

You are formally invited to submit a response to the tender for the provision of carrying out the general construction repairs, carpentry and painting works to the buildings located on the above mentioned property. It is the tenderer's responsibility to read the entire tender documents and comply with all requirements therein.

The contract will be for a period to be determined. Tenderers must submit fully completed proposal forms. Proposers are encouraged to visit the site of the said works.

This Tender includes copies of the following;

- Tender (Invitation letter.)
- Proposal Form /invitation which includes the follow:
 - a) Certification of Confirmation of Non Collusion
 - b) Company Profile,
 - c) Addenda Acknowledgement form
- Construction Proposal – Small Contract
- Draft Contract
- Location Pictures
- Site Pictures
- RG Tender Advert

Access for the purpose of carrying out an inspection can be obtained by contacting Buildings Superintendent Mr. Rudolph Ebbin via the email address rebbin@gov.bm.

Inspection of the site is mandatory; however, no claims in relation to want of knowledge will be entertained. Prior to submitting the tender, the contractor shall examine the site of the proposed work so as to be fully acquainted with existing conditions and limitations. A site visit has been arranged for **March 15, 2017 at 10:00am.** Please confirm your intention to attend in **writing** by contacting the Assistant Buildings Manager on mburchall@gov.bm or via phone 501-3011. All queries in relation to this tender must be confirmed by email to Buildings Superintendent, Mr. Rudolph Ebbin rebbin@gov.bm no later than **March 24, 2017.**



GOVERNMENT OF BERMUDA
Ministry of Public Works

Department Public Lands and Building

Building # 0897 General Construction Repairs and
Painting Works to the St. David's Lighthouse Properties

Please complete and return the enclosed Proposal Form and related documents duly signed to the Tender Box of Ministry of Public Works located at the 3rd floor of the General Post Office Building on Church Street. Late submissions will not be accepted.

All completed proposals must be returned in sealed envelopes and clearly marked "**General Construction Repairs and Painting Works to the St. David's Lighthouse Properties**" and returned no later than **3:00 p.m. on the 31st of March 2017**.

Sincerely,

Myron Burchall
Assistant Buildings Manager
Public Lands and Buildings



PROPOSAL FORM

(Note: all sheets form part of the tender and must be completed fully)

**General Construction Repairs and Painting Works
 to the St. David's Lighthouse Properties
 Building #0897**

TO: PERMANENT SECRETARY, Ministry of Public Works

Having examined the Tender documents and visited the sites for the above work, we the undersigned, offer to undertake the provision **of removing the existing electrical components, wiring, switches and control modules to make way to modify and install new updated electrical components in the existing lifts** at the above named property, in accordance with the terms and conditions outlined in the draft contract for the scope of works, please complete fully the table below.

Proposals will only be accepted in respect of the entire scope of works and not on individual elements.

TO BE COMPLETED BY CONTRACTOR

	Main Lighthouse Structure	Watch Tower and Storage Shed	Lighthouse Cottage	Lighthouse Apts Complex
Plant/Materials Cost:	\$	\$	\$	\$
Labor (and all other costs):	\$	\$	\$	\$
Rental of Scaffolding or High Lift Crane				
Repairs and Installation of new railings	\$	\$	\$	\$
Masonry repairs	\$	\$	\$	\$
Carpentry Works	\$	\$	\$	\$
Painting Works	\$	\$	\$	\$



Department Public Lands and Building

Total Fixed Proposal Sum:	\$	\$	\$	\$
Total Fixed Proposal Sum (words):				
Contract Period:calendar weekscalendar weekscalendar weekscalendar weeks
Proposed Start Date: 2017 2017 20172017
Proposed Completion Date: 2017 2017 2017 2017

General:

1. We acknowledge that the Government is not bound to accept the lowest or any tender, nor will it accept any late tender.
2. We confirm that we, the undersigned, are conducting business as a proper legal entity and are not delinquent in making payments for outstanding debts for Government receivables such as Social Insurance contributions, Tax Commissioner, Payroll Tax and Public Works (formerly Works & Engineering) fees.
3. Having examined the Site, the Tender
4. Documents and Addenda Nos. _____ inclusive for the execution of the above named Work we, the undersigned, offer to provide the Named Work in accordance with the **RFP, Proposal Form and related documents, etc.....** (Herein called the *contract Documents*).
5. We undertake, if our Proposal is accepted, to commence the Works as soon as is reasonably possible after the receipt of the Project Manager's notice to commence, and to provide the works comprised in the *Contract Documents*.
6. We confirm that our Proposal shall remain open for acceptance by the Government of Bermuda for a period of **sixty (60) calendar days** from the date of this undertaking and shall be irrevocable during this period.



- 7. We undertake to commence the design work within **FOURTEEN (14) calendar days** of the date of the acceptance of this Proposal
- 8. Unless and until a formal Agreement is prepared and executed this Proposal, together with your written acceptance thereof, shall constitute a binding contract between us.

Dated this _____ day of _____, 2015

(name)

(signature)

Duly authorized to sign for and on behalf of:

(firm)

(address)



CERTIFICATE OF CONFIRMATION OF NON-COLLUSION

Notes for the tenderer/proposer

The essence of Open Tendering is that the Government of Bermuda shall receive bona fide competitive Tenders from all persons tendering. In recognition of this principle, all companies submitting a tender will be required, by way of the signature of the Company Principle, state their agreement to the statements below, which indicates that the tender has been submitted without any form of collusion.

The Certificate of Confirmation of Non-Collusion is a mandatory requirement from all tenderers. Any tenders submitted which do not include a signed copy of the Certificate will be wholly rejected and will not be included in the evaluation process.

If it is later found that the undertakings made below have been breached at any stage of the process, the tenderer will be expelled from the process immediately. In the event that this is discovered after a contract award, legal action may be taken against the tenderer and/or any party involved in the matter.

False submissions may also exclude the tenderer, and any other person or company involved in collusion, from tendering for future contracts tendered by the Government of Bermuda.

Confirmation of non-collusion

I/We certify that this is a bona fide Tender, intended to be competitive and that I/We have not fixed or adjusted the amount of the Tender or the rates and prices quoted by or under or in accordance with any agreement or arrangement with any other person.

I/We confirm that we have not received any additional information, other than that contained within the tender pack, or supplementary information provided to all tenderers.

I/We also certify that I/We have not done and undertake that I/We will not do at any time any of the following acts:

- (a) communicating to a person other than the tender administrator the amount or approximate amount of my/our proposed Tender (other than in confidence in order to obtain quotations necessary for the preparation of the Tender for insurance) or
- (b) entering into any agreement or arrangement with any other person that he shall refrain from tendering or as to the amount of any Tender to be submitted; or



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- (c) offering or agreeing to pay or give or paying any sum of money, inducement, gift /hospitality or valuable consideration directly or indirectly to any person in relation to this tender.

Signed

(1) _____ Title _____ Date

(2) _____ Title
_____ Date _____

for and on behalf of



COMPANY PROFILE

This proposal is submitted by the authorized representative of the company as indicated below:

Company Authorized Representative	
Company Name:	
Company Address:	
E-mail Address:	
Tel: Work:	
Tel: Cell:	
Tel: Fax:	
Today's Date:	
Social Insurance No:	
9 Digit Payroll Tax No:	
Registrar General No.	
List of Company Directors:	

Sub-Contractors

In the event that we, the undersigned, are awarded the Contract for the work, we will employ the firms listed below as sub-contractors.

All sub-contractors shall be to the approval of the Owner; such approvals being finalized prior to the Contract Award. The successful proposer will not be permitted to change any sub-contractor without the Owner's approval.

In the event that we employ a sub-contractor not approved by the Owner, we will agree to



immediately replace this sub-contractor with an approved sub-contractor. We will accept full responsibility for all damages and costs incurred by the Owner (including, but not limited to, any and all costs relating to the discharging of liens brought on by any unapproved sub-contractor) as a result of employing an unapproved sub-contractor.

Trade	Sub-Contractor

The Bermuda Government is committed to having a sustainable workforce and therefore makes it a compulsory requirement for all Proposers to provide a company profile of employees [the number and names of Bermudians and non-Bermudian employees, their job categories and information with respect to training that is provided for employees] with their proposal for these works.

Employee Name	Bermudian Yes / No?	Job Category

Note: Continue on another page if necessary



FORM OF PROPOSAL (CONTINUATION)

(Note: all sheets form part of the tender)

Addenda Acknowledgement form

For The Provision of Carrying out the General Construction Repairs and Painting Works
to the St. David's Lighthouse Properties

Buildings #0897, 0896, 0900, 1004

We confirm having completed all parts of this form; and received and complied with all
addenda (if any) as follows:

Insert addenda # _____

SIGNED:

(signature) _____

(block letters) _____

ON BEHALF OF:

(company) _____

(mailing address) _____

(email) _____

(Contact #'s) (Telephone) _____

(Mobile#) _____

DATE: _____