



## PROCUREMENT NOTICE

This Procurement Notice is issued by the Government of Bermuda (the “Government”) to provide summary information in relation to a specific procurement, as detailed below.

### 1. Subject Matter of Procurement

RFX Title: **Specified Goods and Services**

RFX Number: **2022-006Q-MPW**

Purchase Type: **Goods**

This Request for Supplier Qualifications (“RFSQ”) is an invitation by the Government of Bermuda (the “Government”) to prospective respondents to qualify in accordance with Evaluation of Responses (Part 2) for eligibility to provide goods and services under this Vendor Prequalification Program as further described in Section A of the RFSQ Particulars (Appendix B) (the “Deliverables”).

The Ministry of Public Works [MPW] seeks to generate a list of prequalified Contractors who are interested in providing goods and services for the Government’s 2023-2024 fiscal year.

This Open-Ended invitation allows MPW to prequalify contractors from February 1, 2023, until March 31, 2024. There are four intake periods for this program as stated in the Key Dates Section 1.4.1. During this time, contractors may be added to the lists if they pass the pre-qualification process. To stay on the Approved Contractor List (ACL), the Contractor must submit an updated statement of qualification for evaluation no later than 12 months after the Contractor was added to the list as an Approved Contractor. There are four submission deadlines to ensure that contractors can be added throughout the year. After an open-ended approved contractor list is initially established, other Contractor who wishes to be added to that list must submit statements of qualifications according to the schedule stated in the RFSQ. Such statements will be evaluated as provided, and contractors meeting the minimum mandatory requirements, evaluation criteria,

and applicable score thresholds of the original request (and whose statement is not rejected according to the outline process) will be added to the list.

The MPW shall keep the RFSQ associated with an open-ended approved contractor list posted and available on the Government Portal website throughout the period that the list is effective.

This program will use prequalified companies that be selected through this RFSQ process [1] to provide maintenance, repair and/ or improvement to existing infrastructure; [2] construct new assets and infrastructure; or [3] provide goods and services as described in Section A of the RFSQ Particulars (Appendix B) (the “Deliverables”).

To this end, MPW Departments and Sections have compiled a list of specified goods and services that may be required during the Government’s fiscal year 2023-2024.

In addition to identifying local contractors and service providers, the prequalification process will allow the Government to match expertise and capacity to the scope of work included in each project or service required. The criteria for prequalification will consist of scoring technical competence and local benefits.

Pre-qualified and ranked Contractor may then be invited to participate in a second stage, a fast-track tender process for each of the services/projects.

## 2. How to Obtain Relevant Documents

All relevant documents for this procurement are posted at <https://www.gov.bm/procurement-notices>.

## 3. Procuring Entity’s Name

Name of Ministry: **Ministry of Public Works**

Name of Department: **Ministry of Public Works Headquarters**

## 4. Contact Information

Ms. Elizabeth Davis-Smith at email: [edsmith@gov.bm](mailto:edsmith@gov.bm)

## 5. Language of Submissions

Unless otherwise indicated, all submissions shall be in English only.

## 6. Important Dates

Issue Date	Friday January 20, 2023
Pre-Bid / Site Meeting	See below for dates
Deadline for Questions	Monday January 23, 2023 local time
Deadline for Issuing Addenda	Thursday January 26, 2023 local time
1 <sup>st</sup> Submission Deadline	Tuesday February 07, 2023 03:00:00 PM local time
2 <sup>nd</sup> Submission deadline	Monday May 08, 2023 3:00 p.m.

3 <sup>rd</sup> Submission Deadline	Monday August 7, 2023, 3:00 p.m.
4 <sup>th</sup> Submission Deadline	Tuesday November 07, 2023 3:00 p.m.
Recitation Period	10 business days

All times listed are in Bermuda Local Time.

**7. Location of Submission**

Responses to this solicitation shall be submitted to the following location:

Quotations must be submitted to:

Interested parties are invited to respond to this RFSQ by submitting a response to the Ministry of Public Works, Head Office (hand-delivered, regular mail or email submissions are acceptable) located at:

Ministry of Public Works, Head Office  
3rd Floor General Post Office Building,  
56 Church Street,  
Hamilton Bermuda

**IMPORTANT: ALL HARD COPY SUBMITALS MUST BE PLACED IN THE TENDER BOX IN THE RECEPTION AREA OF THE MINISTRY OF PUBLIC WORKS**

Responses should be labelled “RFSQ-2022-006-MPW” and include a statement of interest and information as requested in the description of requirements and output.

Electronic mail (E-Mail) submissions are accepted at [vpp@gov.bm](mailto:vpp@gov.bm).

If documents are larger than ten (10) MB, please send them within a zip file.

In the subject line of the email, please state “RFSQ - Vendre Prequalification Program”. Please ensure to send a copy of your proposal in Adobe or equivalent PDF format.

**8. Site Visit / Pre-Bid Meeting Details**

A pre-bid meeting for this procurement will be held on the following dates and times:

Tuesday, January 24th at 2:00 p.m.

Friday, January 27th at 2:00 p.m.

Wednesday, February 1<sup>st</sup> at 11:00 a.m.

Thursday, February 2nd at 11:00 a.m.

at the Ministry of Public Works, Training Room, Post Office Building, 3<sup>rd</sup> Floor, 56th Church Street, Hamilton Bermuda. Please make arrangements to attend one of these sessions. You may email clarification questions to the RFP Contact prior to the pre-bid meeting.

**ADDITIONAL INFORMATION**