



Ref. A/50

Thursday, 6th December 2012

CIRCULAR NO. 20 of 2012

TO ALL ATTORNEYS

SUPREME COURT REGISTRY WINTER OPENING HOURS
113 Front Street, Hamilton HM 12

10th DECEMBER 2012 to 31st December 2012

For the period shown above, the Supreme Court Registry will close to the public at 1:00 p.m. each day. **Attorneys must arrange to file papers in the Registry between 8:30 a.m. and 1:00 p.m.**

Thereafter, in respect of filing papers of an urgent nature, arrangements may be made to have them accepted between **2:15 p.m. and 4:30 p.m.** Any correspondence may be dropped off in the afternoon by way of the letterbox located in the rear door of the Registry building, i.e. the door leading from the car park for Court #3.

This Direction does not affect cases already set down.

MAGISTRATES COURT WINTER OPENING HOURS
Dame Lois Browne-Evans Building, 58 Court Street, Hamilton HM 12

FAMILY SUPPORT OFFICE: 11th, 13th, 18th, 20th, and 27th December 2012

For the period shown above, the Family Support Office will close to the public at 2:00 p.m. on **Tuesdays and Thursdays**. The offices will be open during the lunch hour.

CIVIL DEPARTMENT: 12th & 19th December 2012

For the period shown above, the Civil Department will close to the public at 2:00 pm on **Wednesday**.

Any other correspondence may be handed in to the Magistrates Court Reception Desk located on the 3rd Floor of the building.

The Cashier's Office will close at 2:00 p.m. on **Monday, 24th December and Monday, 31st December 2012**.

We apologize for any inconvenience this may cause.

This Direction does not affect cases already set down.

REGISTRAR / TAXING MASTER OF THE COURTS



cc: The Attorney-General's Chambers
Commissioner of Corrections
Commissioner of Police
Director of Public Prosecutions
Hamilton Police Station
Legal Aid
Magistrates' Court

CAS/rmdw