



GOVERNMENT OF BERMU<sup>DA</sup>

Ministry of Health

**Health Insurance Department**

# Health Insurance Committee Meeting Minutes

<b>Meeting Date:</b>	26 <sup>th</sup> October, 2017	<b>Time:</b>	2:00pm – 3:30pm
<b>Location:</b>	Health Insurance Department Board Room	<b>Note Taker:</b>	Laquita Burrows
<b>Attendees:</b>	PS Jennifer Attride-Stirling (Chairman), Laquita Burrows, Tawanna Wedderburn, Shivon Washington, Dr. Michael Ashton		
<b>Apologies:</b>	PS Wayne Carey, Dr. Cheryl Peek-Ball, Dr. Louise White, Stephen Gift		
<b>Topics</b>	<b>Highlights</b>		
<b>1. Opening</b>	1.1 The Chairman called the meeting to order at 2:06pm.		
<b>2. Minutes</b>	2.1 September 28 <sup>th</sup> , 2017 minutes were approved as circulated and signed. 2.2 Action Items were reviewed and updated per below.		
<b>3. Financial / Governance</b>	<p><b>3.1 Subsidy / HIP / FCF Review</b> – Discussed differences between BHB subsidy projections and HID numbers. HID Finance team and Ministry Comptroller to analyse and provide reasoning on discrepancies. Finance team to provide number of resident non-Bermudian, non-PRC youth using subsidy over last 5 years and number of senior claimants not registered as COE.</p> <p><b>3.2 Cash Flow Projections for HIP &amp; FutureCare</b> – HIP balances to March 31, 2018 look healthy, finishing at \$5.84M. Anticipating FCF to be in need of cash injection(s) with forecasted deficits each month from December to March. It was decided at the last HIC meeting that support for FCF would come from within first before making requests from the Ministry HQ or Finance as amounts are owing between the Funds.</p> <p><b>3.3 Update on HID Outsourcing RFP</b> –Following consideration of management proposal, it was approved that the Project Steering Committee will be comprised of HID Director, Ministry Comptroller, Department of Health Director, IDT representative, and the Project Team will be comprised of HID Director, Ministry Comptroller, HID Leadership Team, HID Finance Team, HID Project Managers, Ageing and Disability Services representative, Department of Health representative and IDT representative. Draft documents with Procurement for review. Technical support contract being finalized and case management and finance requirements updated.</p> <p><b>3.4 Declaration of Interest Documentation</b> – At the conclusion of the Funds’ Audit, Exit Point #13 stated a lack of formal declaration of interest document for the Committee Members and key HID Management. HID’s Management agreed with the Auditor’s observation and recommendation. The Committee unanimously approved to adopt the proposed Declaration of Interest document as a standard practice. All members in attendance completed the declaration. Outstanding members’ will be collected.</p>		
<b>4. Plan Design</b>	4.1 None		
<b>5. Appeals / Policy Decisions</b>	<p><b>5.1 Provider / Policyholder Appeals</b> – The HIC was advised that the Court Appeal of a FutureCare policyholder was dismissed by the Court on October 25<sup>th</sup>, 2017.</p> <p><b>5.2 Policy Decisions</b> –The HIC was advised that physicians and clients were not aware of</p>		

	that BHB urology is a 4B service and therefore is not billed as SHB but a supplemental benefit covered as a specialist by HID plans. BHB will be informing clients of process accordingly. HID had previously advised policyholders; HIC instructed HID to also advise physicians and use CMO office to disseminate.
<b>6. Any Other Business</b>	<p><b>6.1 Any Other Business</b></p> <p>6.1.1 <b>Coordination of Care Advocacy Working Group (CAWG)</b> – The HIC was advised of the CAWG group – primary care doctors in in-patient setting who provide advanced directives, palliative care and general direction to families. It was noted that any payments by insurers would be covered under the Medical and Dental Charges Order.</p> <p><b>Meeting adjourned at 3:24pm. Next HIC meeting scheduled for November 23<sup>rd</sup> at 2:00pm.</b></p>

Action Items	Person Responsible	Target Date
1. Radiation Therapy portability discussion.	HID Director	January 2018
2. Revisit HIP Youth Enrolment Policy.	HID Director	Fall 2017
3. PIPA discussion	HID Director	Ongoing
4. Develop ERM Sub-Committee Terms of Reference for HIC approval	HID Director	November 2017
5. Provide longer trend (1 Year) for HIP and FC headcount	HID Controller	November 2017
6. Provide figures of how much PHC is saving health system	HID Controller	November 2017
7. Subsidy – 1) run numbers for resident non-Bermudian, non-PRC youth utilization over last 5 years, 2) run numbers for senior claimants not registered as COE, 3) provide reasoning behind HID and BHB discrepancies in projected claim numbers.	Ministry Comptroller and HID Finance Team	November 2017
8. Urology – advise physicians coverage is a 4B service, not billed as SHB but as a supplemental benefit	HID Director	November 2017
9. Declaration of Interest – collect from outstanding members	HID Director	November 2017

Signed:   
 Jennifer Attride-Stirling, Chairman

23 Nov 2017  
 Date

Signed:   
 Laquita Burrows, HID Director

23 November 2017  
 Date