



**GOVERNMENT OF BERMUDA**  
**MINISTRY OF TRANSPORT**  
**PATI Information Statement**

**Name of Public Authority:** Bermuda Road Safety Council

**Introduction:**

The Bermuda Road Safety Council has an information statement to provide the public with the right to obtain access to information, to increase transparency, and to inform the public about the activities of the Council, including the manner in which decisions are made.

This statement comprises:

1. the organizational structure of the Bermuda Road Safety Council;
2. the function of the Bermuda Road Safety Council;
3. the functions, powers, duties and obligations;
4. a summary of services provided;
5. records and documents held;
6. an account of the policies, rules and guidelines used for decision-making; and
7. contact information for anyone wishing to access information from the Council.

Under the Act, Bermudians and Bermuda residents have the right to request and have access to any record held by a public authority, other than an exempt record. Some records fall within Part 4 of the Act, such as information received in confidence pursuant to Section 26 and information related to the deliberative process pursuant to Section 29. Therefore, not all records can be accessed.

**Section A: Structure, Organization and Legislation [s5(1)a]**

**Mr. Dennis Lister III JP MP - Chairman**

Deputy Chairman - Mr. Wayne Swan

Mr. Dante Cooper

Mr. Marcus George

Mr. Raymond Santucci

Ms. Shantia Tankard

Ms. Alexa Lightbourne

Ms. Roxanne Christopher

Ms. Zakkiah Daniels

Representative, Bermuda Fire Service – Ex Officio

Representative, Bermuda Police Service – Ex Officio

Representative, Bermuda Police Service Communications Department – Ex Officio

Representative, Bermuda Police Service Support Department Chief Inspector - Ex Officio

Representative, Corporation of Hamilton - Ex Officio

Representative, Department of Works & Engineering, Highway Division - Ex Officio

Road Safety Officer, TCD – Ex Officio

<p><b>Legislation:</b> The Bermuda Road Safety Council is a Council established under section 61 of the Bermuda Constitution Order 1968.</p>
<p><b>Section B: 1) Functions, powers, duties of the Authority [s5(1)b]</b></p> <p>The Bermuda Road Safety Council is responsible for the promotion of road safety on Bermuda's roads and to make recommendations to the Minister for legislative changes to effect the same.</p>
<p><b>Section B: 2) Obligations under PATI Act [s5(1)b]</b></p> <p>To provide an <b>information statement</b> for the public and promulgate it [s5].</p> <ul style="list-style-type: none"> <li>• To provide <b>other information</b> to the public so that the public needs only to have minimum resort to the use of the Act to obtain information [s6]. This includes: <ul style="list-style-type: none"> <li>▪ General information, e.g. activities of the Authority</li> <li>▪ Log of all information requests and their outcome</li> <li>▪ Quarterly expenditure (upon request) [s6(5)]</li> <li>▪ Contracts valued at \$50,000 or more.</li> </ul> </li> <li>• To <b>respond to information requests</b> in a timely manner [s12-16]</li> <li>• To <b>track information requests</b>, and provide this data to the Information Commissioner</li> <li>• To respond to requests from the Information Commissioner [s9]</li> <li>• To <b>amend personal information</b> held by the Authority that it is wrong or misleading following a written request by the person to whom the information relates [s19]</li> <li>• To conduct an <b>internal review</b> if formally requested [part 5]</li> <li>• To give evidence for <b>review by the Information Commissioner</b> [part 6, 47(4)], or for <b>judicial review</b> [s49], if required</li> <li>• To provide an <b>annual written report</b> to the Information Commissioner of the status of information requests [s58 (3)].</li> <li>• <b>To do anything else as required</b> under the PATI Act and subsequent Regulations [s59, 60], including: <ul style="list-style-type: none"> <li>▪ Fees for Requests for information</li> <li>▪ Management and maintenance of <b>records</b></li> <li>▪ <b>Procedures</b> for administering the Act</li> </ul> </li> <li>• To <b>train staff and make arrangements</b> so as to facilitate compliance with the Act [s61]</li> <li>• To <b>designate one of its officers</b> to be the person to whom requests are directed [s62]</li> </ul>
<p><b>Section C: Services and Programmes [s5(1)c]</b></p> <p><b>Summary of Services</b></p> <ol style="list-style-type: none"> <li>1. The Council is responsible for developing road safety initiatives and for overseeing and implementation of the Operation Caution, Road Safety Strategy.</li> <li>2. The Council plans for special events such as Road Safety Week and Don't Drink and Drive initiatives.</li> <li>3. The Council makes their presence known at holiday events such as Cup Match, Heroes Weekend, etc.</li> </ol>
<p><b>Section D: Records and documents held [s5(1)d]</b></p> <ul style="list-style-type: none"> <li>• Minutes</li> <li>• Proposals</li> <li>• Purchase and Accounts payable documents</li> <li>• Reports</li> </ul>

<ul style="list-style-type: none"> <li>• Summary of recommendations to the Minister of Transport</li> </ul>	
<p><b>Section E: Administration (all public access) manuals [s5(1)e]</b></p> <p>The Council regulates its own procedures under the direction of the Minister of Transport.</p>	
<p><b>Section F: Decision-making documents [s5(1)f]</b></p> <p>The Bermuda Road Safety Council takes into consideration guidance from the Minister, the Transport Control Department, and input from its members and the general public, when deliberating, making decisions, and or making recommendations to the Minister.</p>	
<p><b>Section G: The Information officer [s5(1)g]</b></p> <p><b>Contact Information:</b> All requests for information should be sent to:</p> <p>Chairman  Bermuda Road Safety Council  C/o Transport Control Department  11 North Street  Hamilton HM17  Bermuda  Tel: 441-292-1271  Email: <a href="mailto:ldurrant@gov.bm">ldurrant@gov.bm</a></p>	
<p><b>Section H: Any Other Information [s5(1)h]</b></p> <p>Request for information are facilitated by the Transport Control Department's PATI Officer on behalf of the Bermuda Road Safety Council Chairman.</p>	
<p>The Bermuda Road Safety Council meets once a month or at the Chairman's pleasure at the Transport Control Department.  Fees are paid to members of the Board in accordance with the Government Authorities (Fees Act 1971).  TCD's Road Safety Officer is responsible to initiate any recommendations the Council and provision administrative support to the Council.</p>	
<p><b>Section J: Information Statement: Copies and Updates [s5(2,3,4,5)]</b></p> <p>Every public authority shall update its information statement at least once a year, and make it available for inspection by the public at reasonable times by [s5(1-5), PATI Act]:</p> <p><b>Date Information Statement was updated: 28 December 2019</b></p> <p><b>Locations of Information Statement:</b></p> <ul style="list-style-type: none"> <li>• C/o Transport Control Department, 11 North Street, Hamilton HM 17, Bermuda Y</li> <li>• The Bermuda National Library; Y</li> <li>• The Bermuda Archives; Y</li> <li>• Available electronically, Y</li> <li>• Website for public authority; N/A</li> <li>• Have you published a notice in the Gazette indicating the places where the information statement is available for the public? N</li> <li>• With the Information Commissioner. Y</li> </ul>	
<p><b>Sign and Date:</b> <i>TDurran</i> 4/1/2022</p>	