Tynes Bay Facility

Cleaning WorkScope Chart

Daily tasks | Weekly Tasks | Monthy Tasks | Quaterly Tasks | Not Applicable

		Empty Trash	Empty Recyclables	Sweep/Mop/Vacuum Floor	Dust Furnature	Clean Showers and sinks	Clean Toilets	Check paper	Check Soap	Clean Walls, Counters, Mirrors	Clean windows	Clean stove	Wax floors	Strip Floors	Clean Chairs	Deep Clean Carpets
		M T W R F S	M T W R F S	M T W R F S	M T W R F S	M T W R F S	M T W R F S	M T W R F S	M T W R F S	M T W R F S						
TB 6th Floor	Conf Room															
	Office															
TB 5th Floor	Weighbridge															
	Reception Area															
	Admin Office															
	Back Office															
	Operations Office															
	Bathroom Mens															
	Bathroom Womens															
	Control Room															
	Walkways															
	East Entrance															
	West Entrance															
TB 4th Floor	Lab															
	Walkways															
	Changing room															
	Lunch Room															
TB 6m Level	Bathroom															
	Laundry Area															
TB Other	Elevator Rooms 1-5															
	Stairwell Lv 1-6															
Water Sec Waste Sec Offices	Reception Area															
	Bathroom Mens															
	Bathroom Womens															
	Bathroom W/C Access															
	Conference Room															
	Office 1															
	Office 2															
	Office 3															
	Office 4															
	Office 5															
	Office 6															
	Office 7															
	Office 8															
	Office 9															
	Office 10															
	Lunch Room															
	Tile Walkway															
Maintenance Work Shop	Locker Room															
	Laundry Room															
	Lunch Room															
	Elec Office															
	Maint Office 1															
	Maint Office 2															
	Maint Office 3															
Ash Plant	Locker Room															
	Laundry Room															
	Control Room															
Tynes Bay Cottage Offices	Bathroom															
	Main Office															
	Back Office 1															
	Back Office 2															
	Kitchen															