



GOVERNMENT OF BERMUDA

**Ministry of Public Works  
Architects Section**

---

**REQUEST FOR PROPOSALS (RFP)**

---

**INTERIOR DESIGN and PROJECT MANAGEMENT SERVICES**

Proposals are invited from experienced Interior Design Firms for Interior Design and Project Management Services for the interior renovation/alteration of Sessions House.

The selected Interior Design Firm will be required to work under the direction of the Chief Architect or designee to manage and undertake the planning, design and construction of works for the Architects Section, including, but not limited to, investigations and feasibility studies, preparation of construction tender documents, preparation of furniture, fixtures and equipment packages, millwork packages, contract management and site supervision.

Full details and RFP documents may be obtained from the Government Portal at <https://www.gov.bm/procurement-notices>. Completed proposals must be returned no later than 3:00 pm on Friday, 6<sup>th</sup> April 2018 to the address below bearing the following identification:

“Proposal for Interior Design Project Management Services for the Architects Section, SESSIONS HOUSE, 21 Parliament Street”  
Government of Bermuda  
Ministry of Public Works  
Architects Section  
3rd Floor General Post Office  
56 Church Street, Hamilton HM12, Bermuda.

**Mandatory Site Visit:**

The mandatory site visit will be held on Tuesday, March 13, 2018 @ 10:00am. Attendees shall meet at Sessions House’s east entrance (near elevator lobby). Submissions will not be accepted if Proponents have not attended the mandatory site visit.

Late submissions will not be considered.

Interested parties requiring additional information may write to Mr. Stephen Squire via email at [ssquire@gov.bm](mailto:ssquire@gov.bm).