



GOVERNMENT OF BERMUDA
Ministry of Public Works
Department of Works and Engineering

January 26, 2021

Dear Respondents,

Ref: 36/100 Request for Statement of Qualifications (RFSQ) – Stimulus Program Addendum #2

This Addendum #2 contains (4) pages.

The following addendum supersedes information contained in the RFSQ to the extent referenced. This addendum forms part of the RFSQ documents and will be subject to all of the terms and conditions set out in the RFSQ process.

PART 1 – Changes to RFSQ Timetable

Issue Date of RFSQ	Friday December 18, 2020
Pre-Bid / Site Meeting	
Deadline for Questions	Monday February 8, 2021 4:00 PM
Deadline for Issuing Addenda	Thursday February 11, 2021 4:00 PM
Submission Deadline	Monday February 15, 2021 3:00 PM
Rectification Period	3 business days

PART 2 – Questions and Responses

1. Q: If a company doesn't see a specific area of work in the RFSQ document, but it falls within the construction industry, is it essential that we respond to this RFSQ to be eligible to participate in government projects if such needs are identified in the future?

A: Yes, additional scope of works and areas of work will be added to the Stimulus Programme as the need arises. In order to participate in this programme companies must respond to this RFSQ. Any company that pre-qualifies for the Stimulus Programme might also be invited to participate in Government projects not included in the Stimulus Programme.
2. Q: Would the Infrastructure Stimulus Programme apply to architectural firms?

A: Yes, the Economic Stimulus Programme does apply to architectural firms. In addition, although the RFSQ doesn't state this, it is the intention of the Ministry to invite prequalified companies to bid for additional jobs in the near future.
3. Q: Would the Infrastructure Stimulus programme apply to Environmental firms?

A: Yes, the Economic Stimulus Programme does apply to Environmental firms. In addition, although the RFSQ doesn't state this, it is the intention of the Ministry to invite prequalified companies to bid for additional jobs in the near future.



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4. Q: Page 20 of 26 in RFSQ, line item 12 lists “Architect / General Contractor” in respect of five tasks involving minor design and construction works. Such works are also suited to Architectural Technicians and Building Surveyors. Would you be willing to open the category to include these two professionals?
A: Yes, the list provided is a general overview of the categories that the Ministry felt covered these types of works. The Ministry encourages all companies and professionals to submit a response to this RFSQ if they feel that they can complete any of the works mentioned in the RFSQ document.
5. Q: Page 21 of 26 in RFSQ, line item 21 lists “Engineering Consultant” for Program Management. This task is also suited to Quantity Surveyors and Project Managers. Would you be willing to open the category to include these two professionals?
A: Yes, the list provided is a general overview of the categories that the Ministry felt covered these types of works. The Ministry encourages all companies and professionals to submit a response to this RFSQ if they feel that they can complete any of the works mentioned in the RFSQ document.
6. Q: Annex A, Section V – Company Interest, second page. We note this does not match the above mentioned table in pages 19 to 21 of the RFSQ (listing also architecture per note 1 above) nor the table in Annex C, page 2 (excluding mention of Program Management). Should we take mention in one of the three tables to be mention in all three?
A: Please use the company interest list in Annex A. The last 4 items should speak to your work categories. If you feel that your work category isn’t covered in this list please write “other” at the bottom of the list and state your work category. Unit rates not included in the original list can also be added to Annex C – Unit Rate Form.
7. Q: Do you anticipate much work being awarded to quantity surveyors, project managers, building surveyor or architectural technicians – in other words is the bulk of the work intended to stimulate contractor work only?
A: Most work will go to contractors but there is work that can go to quantity surveyors, project managers, building surveyors and architectural technicians. Most projects will require project managers and cost estimates.
8. Q; Section II item 4 in Annex A states “delivery timeline”. Is this delivery of equipment upon request? Can you clarify what delivery timeline means specifically?
A: As this is a Request for Supplier Qualification (RFSQ) for a variety of projects, this section should be able to answer the following questions: Does your company usually completes projects on time? Have you found any obstacles recently in completing them on time? Specific Delivery Timelines will only be used once we reach the fast track tender process stage for each particular project.
9. Q: Annex B (Local Benefits), paragraph 2 refers to “Specified Business” and subsequently states: “Definition – According to the Code of Practice for Project Management and Procurement (page 8 and 9), “Specified Business” Means a Bermudian-owned and owner-operated business enterprise **with such characteristics as the Bermuda Economic Development Corporation may determine** and
- A) gross annual sales of less than one million dollars, or an annual payroll of less than five hundred thousand dollars; or



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(B) at least three of the following attributes:

- (i) gross annual revenue of between \$1,000,000 and \$5,000,000;
- (ii) net assets of less than \$2,500,000;
- (iii) an annual payroll of between \$500,000 and \$2,500,000;
- (iv) between a minimum of 11 and a maximum of 50 employees; and
- (v) been in operation for a minimum of 10 years.

We have looked at the BEDC website and cannot find any mention of “Specified Business” – please advise what “characteristics” the BEDC will be seeking to determine if the business is a “Specified Business”?

A: BEDC has not yet requested any additional requirements of businesses to be categorized as a Specified Business. Any Bermuda owned company that satisfies the criteria on item A or item B above will be considered a Specified Business.

10. Q: Appendix B (Local Benefits), paragraph 14 refers to “BEDC Construction Incubator”, “Sustainable Goods and Services Policy” and “Environmental Policy”. Are these relevant to professional services?

A: The Government would like to encourage any company to continually improve their practices, as they can, to become socially and environmentally responsible. Having a Safety and Health Policy, Sustainable Good and Services Policy and an Environmental Policy is not required but will be considered when rating companies according to their “Local Benefits”. If your company does not have a written policy but has any beneficial contribution to the community, a simple description would also be taken into account. If your company doesn’t have any of the policies simply state “no”.

11. Q: Will Submissions without professional reference letters be voided?

A: Three professional reference letters are a mandatory requirement as stated in the RFSQ documents. We have recognized that some companies may struggle to obtain a reference letter or that some companies may not have time to write a letter from scratch. The MPW has created a Professional Reference Letter Template as a guide. **Using this template is optional and not compulsory.** Template can be found at the end of this Addendum.

Annex C Questions – Unit Rate Schedule

1. Q: The Unit Rate Schedule item 65 & 67 mentions Crane; mob/deb. What does this mean?

A. Mob is an abbreviation for mobilization and deb (should have been written as Demob) is an abbreviation for demobilization.

2. Q: Point 39 states “Excavation by Machine per cubic yard”. Material may vary in terms of consistency, soft material can be excavated much more quickly than the hard material. Would you like a range of what it could cost per yard for excavation by machine? i.e. \$1.00 - \$20.00. Hammering is EXCLUDED from this correct?

A: See below

3. Q: Point 40 states “Supply, placement of backfilling, and compaction”. What material is to be supplied - screenings, sand, or rubble? Where is the material being placed and what is backfilling (labor, large/



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small excavator, dozer, skid steer, or payloader? Will the compaction be tested? If yes, what percentage will be required? Would you like a range of what it could cost per yard for supply, placement of backfilling, and compaction? i.e. \$1.00 - \$20.00.

A: See below

4. Q: Point 46 states "35 DC Mini Excavator". What is the approximate size of this machine in tons?
Between 3.5 and 6 ton?
A: See below
5. Q: Point 70 states "Flatbed". What type of flat bed? Can you give specific size? We could offer multiple flatbeds ranging from 15Ft-48Ft in length.
A: See below
6. Q: Point 77 states "Temporary Generator – rental (excluding fuel)". What size generator? Gas or diesel? We can offer generators ranging from small hand held gas generators to industrial sized diesel generators.
A: See below
7. Q: Point 88 states "Rock Hammering". Labor or heavy equipment hammering?
A: See below
8. Q: Point 91 states "Equipment Truck". Can this be more specific? Is this for a fuel truck? Tool Trailer?
A: See below

General Answer for Unit Rate Schedule

The Unit Rate Schedule in the RFSQ documents is for informational purposes at this time. The Ministry will not ask companies to commit to these rates at this time as we realize that some rates can change based on project specific requirements.

Your company can share their price schedule (preferably) or provide a range for specific services not currently included in Annex C.

The Ministry will request quotes with project specific unit rates during the second phase of the Infrastructure Stimulus Program. Companies cannot make adjustments to their rates after the Request for Quote submittal deadline.

END OF ADDENDUM #2

Note: Amendment/addenda will be posted at <https://www.gov.bm/procurement-notices>. Respondents should visit the Government Portal website on a regular basis during the Procurement process.



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Reference Letter

Provided for:

Referee Company name:
Address:
Phone number:

Project information:

Title:
Short description of works:
Start Date:
Finish date:
Approximate Value:

Client information:

Client Name:
Email:
Phone Number:

Were you satisfied with the referees work?

Was the project delivered on time? If not, can you please describe how the referee solved encountered obstacles to delivering the project on time?

How would you describe communications with the referee?

Did you have any problems with the work after project delivery? Was it solved satisfactorily by the referee?

Would the client recommend the company or work with them again?

Other comments if necessary

Signature & date

For more information on the Ministry of Public Works' Stimulus Program visit the Ministry's web portal:

<https://www.gov.bm/procurement/rfsq-stimulus-program>

Need assistance completing the RFSQ Documents? Visit:

<https://bedc.bm/construction-stimulus-pre-qualification-program/>