



Procedures to Import Pesticides into Bermuda

The Department of Environment and Natural Resources (DENR) regulates the importation of pesticides into Bermuda under to the Agriculture Act 1930. This includes pesticides and repellents for any outdoor use and on animals. Under this Act, any product or substance intended for preventing, destroying or repelling any form of pests must have approval from this department prior to importation. The Department of Health (DOH) regulates the importation of all structural, interior and personal insect repellent products. The DENR receives and processes the applications of all pesticides. [The Government Veterinary Officer oversees the importation of pesticides for use on or around animals. An application form may be required. Please contact animals@gov.bm for more information].

Please ensure that you follow all of the steps outlined below **prior** to importing your pesticide product.

PART A: APPROVAL OF PESTICIDES

1. Obtain, complete and submit an “Application for Approval to Import Pesticides”:

A copy of an application form is attached below and additional copies can be obtained at www.gov.bm or from the Plant Protection Laboratory at the Department of Environment and Natural Resources in the Botanical Gardens. This document can also be emailed to you upon request. Please contact pesticides@gov.bm or phone 239-2311.

The following **MUST** be submitted to the DENR.

- a) The completed application form.
- b) A legible electronic copy of the **FULL** pesticide product label (or valid link to webpage). Front and back view of label is imperative. (*Note: the product specification page from the catalogue or supplier webpage is NOT sufficient and will be rejected.*)
- c) A legible electronic copy (or valid link to webpage) of the Material Safety Data Sheet (MSDS).
- d) Payment. You will receive an invoice upon receipt of your application which must be paid before the application can be processed:
 - **\$60** for each application for a conventional pesticide (for all DENR regulated pesticide products). The fee is non-refundable. (Payment of the application fee does not infer approval of the requested product).
 - There is **no charge** for an application for a minimal risk/non-toxic/environmentally friendly pesticide.

Applications will not be processed if:

- payment has not been made,
- required documentation is not provided or web links are invalid,
- any fields on the application form are left blank or field information does not match the product. Applications received without the correct manufacturer’s number (or the number that appears on the invoice) will not be processed.



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2. Applications are evaluated by the DENR and/or the DOH. Evaluation may take into consideration the applicator qualifications, intended end use, intended use location, compliance with storage requirements, health and safety concerns and suitability for use in Bermuda.

3. Pesticide Seller. If you wish to sell your pesticide products, you must apply for and receive written authorization to be a pesticide seller from the DOH. An application form can be provided upon request.

4. Wait for approval from the DENR or DOH. Process time is 3 weeks. Application processing time depends on the active ingredient, prior approvals for similar products, the product formulation and the amount of research required. Every effort will be made to process the application within twenty-one (21) days, however, delays may occur due to the research required for new active ingredients, new products, emerging information on existing products which may be linked to human health or environmental problems, as well as other priorities. Once processing is complete and approval has been authorized, you will be issued with a letter listing the pesticides which have been approved for you to import.

NOTES:

Please follow up on the status of your application by emailing pesticides@gov.bm if you have not received an email within three (3) weeks. Queries regarding the status of applications forwarded to the DOH (structural, interior and personal repellents) must be forwarded to envhealth@gov.bm.

Payment must be made within 14 days of receipt of your invoice. Invoices not paid within this time will be voided and the application rejected. New application must then be made.

Pesticide products regulated by the DENR and imported without receiving written approval, even if an application was submitted prior to arrival, will be subject to a penalty of **\$200** per product per import.

Once approval has been given for a pesticide, an importer does not need to apply again. However, an importer must reapply if the concentration, formulation, the active ingredient or the product name has changed, or the importer's information has changed (new company name, sale of company etc.)

The DENR and the DOH reserve the right to deny the importation of any pesticide, and approval may be revoked if the pesticide is later determined to be unsuitable for the Bermuda environment or market. Approvals may be revoked if the product is found to be used in a manner other than that specified on the application form or if the applicant is found to be applying the product in contravention to the label. Approval of a pesticide for one importer **does not** infer approval for all importers.

Items approved for importation are authorized for use by the applicant only and MUST NOT be sold to, distributed to or used by other individuals or companies without specific approval from the DENR or DOH.



APPLICATION TO IMPORT PESTICIDES

(In accordance with the Agriculture Act 1930, Amendments Act 1971)

1. Applicant: _____
Address: _____
Contact : _____ Email: _____ Phone: _____

2. Pesticide Trade Name _____
3. Product/Item Code (From Supplier's Catalogue or Website): _____

4.

Active Ingredients (as they appear on the label)	Percentage (%)

5. EPA Registration No. (as it appears on the label): _____

6. Proposed Use of Pesticide (Please circle those which apply) [Once approved the listed pesticide cannot be used for any other use than that which has been indicated below]:
(a) Retail (b) Golf Course (c) Commercial Food Production (d) Structural Pest Control (Professional)
(e) Commercial Plant Nursery (f) Home Use (g) Other (please specify): _____

7. Type of Pesticide (Please circle those which apply):
Insecticide Fungicide Herbicide Bactericide Algacide Nematicide
Molluscicide Rodenticide Other: _____

8. Pesticide Formulation (Please circle one of the following):
(a) Solid (please specify): powder / granules / block / gel / other: _____
(b) Liquid (c) Aerosol (d) Gas (e) Other: _____

A copy of the LABEL and the MATERIAL SAFETY DATA SHEET for this product MUST be provided with this application. A website address with this information may be provided in lieu of this.

PRODUCT LABEL – <http://> _____
MSDS – <http://> _____

Signature: _____ Date: _____



PART B: IMPORTATION OF PESTICIDES

5. Order the pesticides:

Only approved pesticides listed on an importer's Letter of Authority are permitted entry. Importers must ensure that their suppliers do not substitute unapproved pesticides in orders, even if they are very similar or generic versions of items already approved. Penalties will be applied for unapproved products (see below) and this may result in a delay in releasing the shipment.

PART C: H.M. CUSTOMS CLEARANCE OF PESTICIDES (AND REGULATED ITEMS)

6. Submit the Bermuda Customs Declaration (BCD) entry for the shipment to the DENR electronically to pesticides@gov.bm. Paper copies are no longer accepted.

The importer or their agent must email the following to the DENR to pesticides@gov.bm (cc kmburch@gov.bm and cjessey@gov.bm) for review, approval stamp and signature - prior to submission to HM Customs:

- (1) the entire BCD entry for the shipment,
- (2) the completed Summary Table (see Summary Table information below) including all regulated items (see list of regulated items below) and
- (3) the entire invoice.

DENR Regulated Items:

HM Customs requires that records for all DENR regulated items including DENR and DOH regulated pesticides on incoming BCDs must be stamped and signed by the DENR and DOH **prior** to submission to HM Customs for clearance to verify authorization for these products. These regulated items are: **agricultural, horticultural and home garden insecticides, herbicides, fungicides, algacides, pesticide traps (with/without bait), repellents, growth regulators, seeds for planting, fertilizers, potting mix, earthworm castings, firewood, sand, stone, gravel, live/dried plants and plant parts [including bulbs, mushroom spawn, etc.] fresh and dried insects (including beneficial), beneficial fungi and/or bacteria alone or incorporated into potting media or fertilizers.** Please note: Most DENR regulated items must be approved for entry in advance and may be confiscated if not in compliance. Be sure to contact DENR for approval and application forms in advance of the arrival of the items. For items under CPC 4215 see pages 8 and 9 below. BCDs and records for all other pesticides (structural, interior and personal insect repellent products) will be forwarded to DOH for their stamp and signature. DOH will correspond with the applicant directly if they need additional information.

Summary Table: All BCD submissions must be accompanied by a summary table regardless of how many regulated items are in the shipment. Please see the sample table on the following page.

The summary table must specify:

- The full product name of the regulated item(s) being imported, product number (as presented on the invoice), quantity, cost and related invoice number (and page number where there are multiple pages of the same invoice) for each item
 - The BCD record number(s) requiring the stamp of approval and signature
 - The total of each category of pesticides, potting media and fertilizers etc. (must correctly reflect the amounts in the BCD and invoices).



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Insufficient, unclear abbreviations, incomplete names, missing information or incorrect paperwork may be delayed and/or rejected and you will be asked to re-submit the BCD with the correct information. All information in the summary sheet must correspond accurately with the information on your BCD and invoices or the entry will be returned to you for correction. DENR will not sign off on incorrect Customs Tariff codes and the paperwork will be rejected for correction.

For those agents clearing a consolidated shipment on behalf of multiple importers, the spreadsheet can be modified to organize the entries by importer. However, please ensure that all the information has been provided in the spreadsheet(s).

SAMPLE COMPLETED SUMMARY TABLE

# of Entry	Insecticide Name (includes insect repellents)	Manufacturer's # Product #	Quantity	Price	BCD Record No.	Invoice #	Invoice Page #	
	Ortho Bug Killer WSP	502104	5	\$27.99	1	51051	1	
	Joe's Bug Killer 0.5G	FG1245	2	\$25.00	4	51052	1	
# of Entry	Herbicide Name	Manufacturer's # Product #		Price	BCD Record No.	Invoice #	Invoice Page #	
# of Entry	Fungicide Name	Manufacturer's # Product #		Price	BCD Record No.	Invoice #	Invoice Page #	
	Safer Garden Fungicide	SA2349	20	\$72.99	7	51053	2	
# of Entry	Fertilizer Name	Manufacturer's # Product #		Price	BCD Record No.	Invoice #	Invoice Page #	
	Miracle Gro Indoor Plant Food	1000551	10	\$65.23	5	51051	2	
# of Entry	Other (Potting Media, Peat, Seeds etc.)	Manufacturer's # Product #		Price	BCD Record No.	Invoice #	Invoice Page #	
	CARROT SEED	TW23212	25	\$23.00	8	51051	3	
# of Entry	4215 Code - Item Name	Registered Commercial Farmer / Registered Beekeeper Name	Manufacturer's # Product #		Price	BCD Record No.	Invoice #	Invoice Page #
	Plastic Produce Bags with logo	M. Local	922610	2 cases (200)	\$49.00	12	7810GW	1

7. The BCD paperwork will be processed by DENR/DOH.

If the reviewing officers have queries regarding the BCD, they will contact the agent or the importer or for clarification. Please ensure that updated contact information is provided. BCDs containing pesticides regulated by the DOH will be forwarded to the DOH for their stamp and signature.

Paperwork will be processed and reviewed in the order in which it was submitted and prioritised according to lab duties, so allow adequate time for processing prior to the arrival of the shipment. Average turn-around time for BCD processing is approximately three (3) days or less if the BCD has no queries and all supporting documentation is present and accurate.



8. The BCD will be invoiced.

Importers will be invoiced for BCD processing by DENR if it contains DENR regulated items that incur fees. This invoice will be emailed to the agent and must be paid in full prior to release of the signed and stamped BCD from DENR.

BCDs for shipments containing between **1 to 5 conventional pesticides** will be charged **\$50** (environmentally safe pesticides **\$10**). BCD entries with **6 to 10 conventional pesticides** will be charged **\$60** (environmentally safe pesticides **\$20**). BCD entries with **more than 10 conventional pesticides** will be charged **\$70** (environmentally safe pesticides **\$30**). Pesticides imported without approval will incur a **\$200** application (penalty) fee per pesticide and may be confiscated and destroyed. The importation of a **prohibited pesticide** will incur a penalty of **\$555** and the item(s) will be confiscated and destroyed. (Fees may be increased annually. Contact the DENR for up to date fee schedule).

9. Submit the BCD signed by DENR (and/or DOH) to HM Customs for their review and processing.

NOTE: Persons wishing to bring their pesticide or other regulated item in to Bermuda via hand luggage or checked baggage must check with the airlines to determine if it is appropriate to do so as it may be considered a hazardous item. If the airline permits this method of shipping, the importer must declare the item to HM Customs at the L.F. WADE International Airport and relinquish the item to HM Customs for review by DENR. The importer is not permitted to enter Bermuda with the item, even if DENR approval has been granted. The product MUST be inspected by DENR prior to release to the importer.

PART D: STORAGE OF PESTICIDES

Importers of pesticides must ensure that all pesticides are stored according to the label instructions in structurally sound, dry, secure (locked), fire-resistant, appropriately ventilated premises, with shelving appropriate for product storage.

Pesticide importers must keep accurate, updated documentation of the pesticides contained in storage on site as well as off the premises as per fire safety best practices. Persons storing large quantities of pesticides and/or fertilizers for commercial or personal use should advise the Bermuda Fire Service, the Pollution Control Section (pollution@gov.bm) and Environmental Health (envhealth@gov.bm) to allow for appropriate emergency control measures.

Pesticide importers must take all reasonable precautions, particularly with regard to storage and transport, to safeguard the environment, creatures and plants, avoid the pollution of water and to protect the health of human beings.



PART E: USE, DISPOSAL AND TRANSPORTATION OF PESTICIDES

All pesticides must be mixed, prepared and used according to the label instructions. The applicator must follow all label health and safety instructions, including wearing of appropriate PPEs.

All pesticides and used containers must be disposed of appropriately at the prescribed disposal locations.

The importer is responsible for ensuring safe transportation and handling of pesticides and must implement appropriate containment measures when required.

The importer is responsible for all costs associated with any mitigation measures required as a result of spills, leaks and overspray, whether through negligence, improper storage or packaging fault.

PART F: REVOCATION OF PESTICIDES

Pesticide approvals are based on the information available at the time of processing. If new information becomes available that elevates the risk to the environment or other resources, or under advice from DOH regarding human health, the approval status may be revoked with or without warning. The importer will be advised accordingly.

*Any questions should be directed to the Plant Protection Lab at 441-239-2322 or emailed to pesticides@gov.bm. Department of Health queries can be directed to envhealth@gov.bm
Updated: Sept 2023*



Department of Environment and Natural Resources

Importation of Goods for Commercial Food Production under CPC: 4215
Verification Letter

The Department of Environment and Natural Resources (DENR) verifies all BCD records for duty relief under CPC: 4215. See excerpt below:

EXCERPT: BERMUDA CUSTOMS TARIFF 2020 Fifth Schedule – End Use Reliefs

Description: Goods for commercial food production **CPC: 4215** **Duty Rate: 0%**

Eligible Beneficiary: All importers **Qualifying goods: All goods**

End-Use Conditions / Restrictions:

1. Goods must be imported and used only in connection with the local commercial production and retail packaging of animal or vegetable products for human consumption.
2. Goods must be approved by the Director of the Department of Environment and Natural Resources.
3. In this CPC— “animal or vegetable products” means— (a) fresh meat and meat offal; (b) fresh fish and crustaceans, molluscs and other aquatic invertebrates; (c) dairy produce, birds’ eggs, natural honey, and other products of animal origin; (d) fresh vegetables, roots and tubers; or (e) fresh fruits and nuts; “production” includes fishing, production by natural processes, and production by mechanical means.

Therefore all importers requesting the CPC 4215 exemption for goods imported for use in connection with local commercial production of animal or vegetable products for human consumption must produce a verification letter to **request** said duty exemption to accompany their BCD submission to this Department. [An email statement ([sent to pesticides@gov.bm](mailto:pesticides@gov.bm)) including the information requested below is sufficient in lieu of a letter, provided the email origin can be verifiably linked to the importer involved (i.e. on file with DENR).]

Please ensure a copy of the letter is supplied to your agent for submission to DENR with the related BCD.

Please note that items listed under CPC 4215 will not be approved if it is determined that the item claimed is not directly used in connection with commercial food production. False declarations will be forwarded to HM Customs for their investigation.

The following information must be included in the letter/statement to DENR (example next page):

- **Name, Address and Contact Information (telephone and email) of Importer**
- **Specific information identifying each of the items requested under CPC: 4215 tariff including value as presented on the invoice and related invoice numbers**
- **Specific verification of end use of listed products as it relates to commercial food production (e.g. ‘this item is for use in farming: propagation of seedlings/greenhouse supplies: roofing material /beekeeping: beehive construction etc.)**
- **Current date and signature of importer**



GOVERNMENT OF BERMUDA
Ministry of Home Affairs

Department of Environment and Natural Resources

Sample CPC:4215 Verification of Imported Products for Commercial Food Production:

*Your Farm,
Your Address, Bermuda
Tel: 777-7777
Yourfarm@bermuda.com*

May 24, 2021

Collector of Customs
HM Customs
Maiden House
131 Front Street
Hamilton HM12

RE: Importation of Items under CPC 4215
(Duty Exemption for Goods For Commercial Food Production)

I , (YOUR NAME), of (YOUR COMPANY), submit this letter to verify that the following goods listed below have been ordered and imported to be used directly in local commercial food production and/or as retail packaging of animal or vegetable products for human consumption.

Invoice #	Vendor / Supplier	Description of Item	End Use (as it pertains to <i>commercial food production</i>)	Quantity Shipped	Total Cost
INV#12345	LMNO Farm Supplies	Propagation blocks	for greenhouse food crops	1000	\$1200
INV#HAQ5639810	Liam Express	Oil Filter	for farm tractor	1	\$75

Sincerely,

Your signature



GOVERNMENT OF BERMUDA
Ministry of Home Affairs

Department of Environment and Natural Resources

SUMMARY CHECK LIST

Pesticide Application Submission

- Completed Pesticide Application (Fields 1-8 must be completed)
- Product Label (valid website link or print out)
- Material Safety Data Sheet (website link or print out)
- Signature and Date
- Application fee - \$60 (conventional agricultural/horticultural/home garden use pesticide). DENR will provide invoice for payment.

Bermuda Customs Declaration Submission

- Complete BCD (full document which you submit to HM Customs)
- All original invoices for the shipment. Invoices must contain the letterhead of the vendor and must be the original document provided by the company from which the item(s) was (were) purchased. If using a consolidating company a copy of the original invoices from the original seller must be provided. All invoices for all DENR regulated items (see list below) must be included.
- Completed Summary Table
- Letter requesting duty free status of items listed under CPC tariff: 4215 if required.
- Processing fee (Cost varies depending on items in the shipment. DENR will provide invoice for payment.)

Checklist of Regulated Items

Does your BCD contain any of the following? If so, it must be reviewed and stamped by the DENR/DOH prior to submission to HM Customs for processing.

- | | |
|-------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Insecticides | <input type="checkbox"/> Beneficial Fungi and/or Bacteria alone or incorporated into potting media or fertilizers. |
| <input type="checkbox"/> Herbicides | <input type="checkbox"/> Mushroom Spawn/Spores |
| <input type="checkbox"/> Fungicides | <input type="checkbox"/> Raw Wood or Firewood |
| <input type="checkbox"/> Algaecides | <input type="checkbox"/> Flowers |
| <input type="checkbox"/> Rodenticides | <input type="checkbox"/> Aggregate (sand, stone and gravel) |
| <input type="checkbox"/> Other Pesticides | <input type="checkbox"/> CPC tariff: 4215 items |
| <input type="checkbox"/> Glue, Electronic and/or Snap Traps | <input type="checkbox"/> Earthworm castings |
| <input type="checkbox"/> Fertilizers | <input type="checkbox"/> Plant material (including bulbs, tubers) |
| <input type="checkbox"/> Weed and Feed Products (Fertilizer + Pesticide) | <input type="checkbox"/> Seeds for planting |
| <input type="checkbox"/> Potting Media | <input type="checkbox"/> Growth Hormones and Regulators (Plant or Insect) |
| <input type="checkbox"/> Manure or Soil Additives | |
| <input type="checkbox"/> Insect repellents | |
| <input type="checkbox"/> Insects or other Beneficial Organisms (live or dead) | |