



**Addendum #1**

**GOVERNMENT OF BERMUDA**  
Ministry of Public Works

9 March, 2018

Dear Respondents.

This Addendum supersedes information contained in the Request for Proposals (“RFP”) to the extent referenced.

This Addendum forms part of the RFP documents and will be subject to all of the conditions set out in the contract conditions.

This Addendum contains two (2) pages [excluding attachments – Visitors Center floor plans].

**\*\* IMPORTANT NOTE \*\***

**Deadline for submissions has changed to Friday, March 16, 2018 @ 3:00 PM AST to do**

Proposals must be submitted at:  
Tender Box located at the Ministry of Public Works  
Located on the 3rd Floor, General Post Office Building  
56 Church Street  
Hamilton, HM 12, Bermuda  
Proposal for Parks Building Cleaning Services - **2018-002P**  
Attention: Elizabeth Davis-Smith  
Do not open until **Friday, March 16, 2018 at 3:00 pm AST**

Revised (partial) Timetable

|                                    |  |
|------------------------------------|--|
| Submission Deadline                | Friday, March 16, 2018 03:00:00 PM AST |
| Rectification Period               | 5 business days                        |
| Anticipated Ranking of Proponents  | Friday, March 23, 2018                 |
| Contract Negotiation Period        | 7 calendar days                        |
| Anticipated Execution of Agreement | April 27, 2018                         |

**Bidder’s Questions (Q) and Government’s Responses (R).**

**Q1**

I’m unable to download the RFP documents from the Government site.

**R1**

Proponents are to contact the RFP Contact, Elizabeth Davis-Smith ([edsmith@gov.bm](mailto:edsmith@gov.bm)), to obtain an electronic copy of the RFP.



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**Q2**

With renovations commencing at the Visitors Center in mid-April for 7-8 months thereafter, do you have information for what can be expected for this site?

**R2**

The Government confirms the whole building will be renovated, not just the washrooms. Attached to this Addendum are floor plans to demonstrate the size and layout of the proposed areas under this contract.

**Q3**

Do you specify cleaning materials?

**R3**

Section 6.8 of Appendix D – RFP Particulars requires Proponents to list all proposed cleaning chemicals (6.8.4) and provide MSDS documents for same (6.8.5) with their submission's Method Statement. Further, the bathrooms listed in the RFP use the following:

- Hand Towel = Tork M 2 ply Hand Towel
- Toilet Paper = Tork T 1 ply Toilet Tissue
- Hand Soap = Mevon Lotion Soap

In addition, Horseshoe Bay Beach uses Vondrehle hand towel and toilet paper dispensers.

**Q4**

Does the Botanical Gardens Horticultural Hall hold events?

**R4**

Events, such as birthday parties, are permitted during the summer.

Best regards,

A handwritten signature in black ink, appearing to read 'Paul DeBarros', with a stylized flourish at the end.

Paul DeBarros

**Principal Purchasing and Supply Officer**

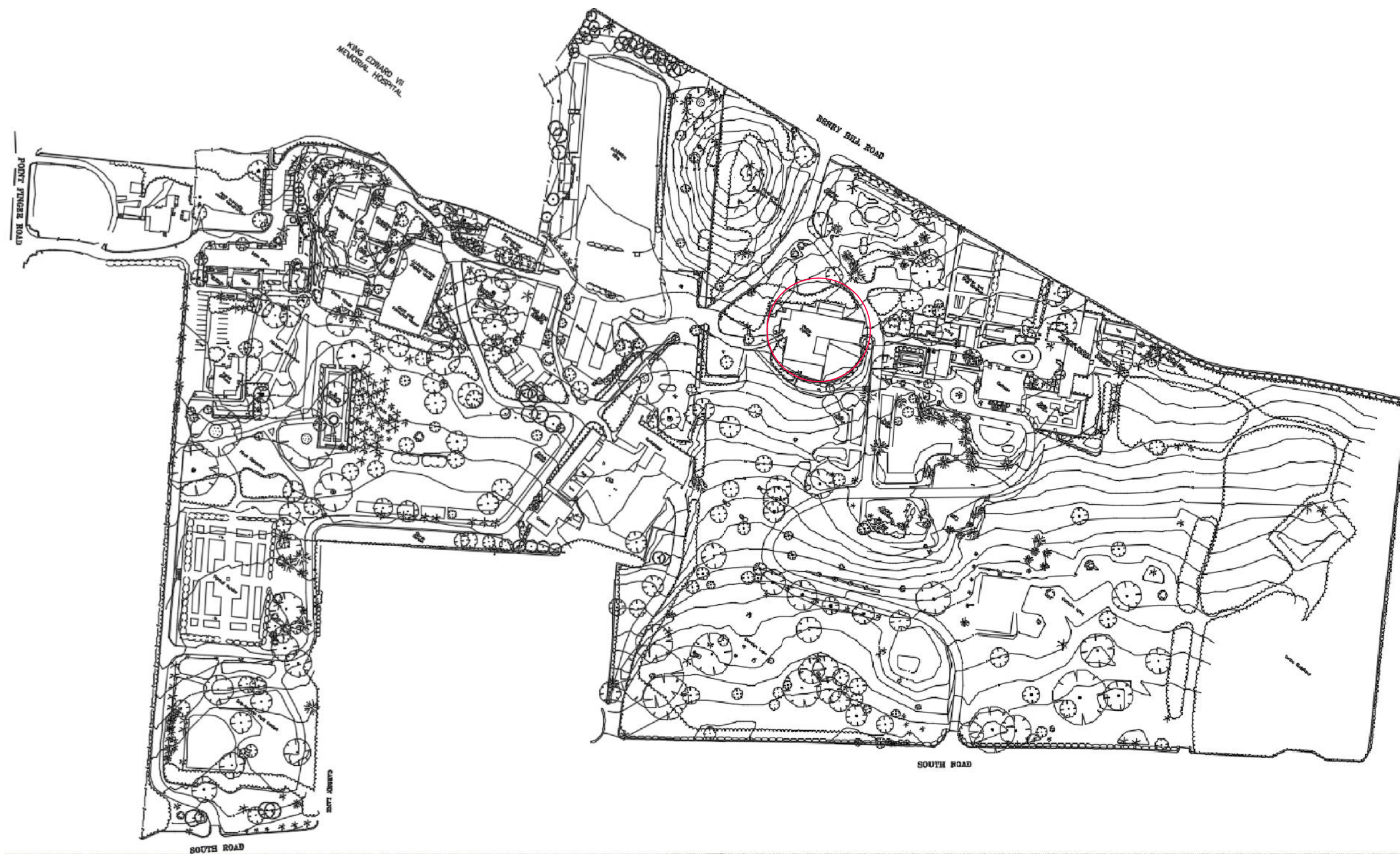
(on behalf of Elizabeth Davis-Smith, Assistant Purchasing and Supply Officer)

END OF ADDENDUM # 1

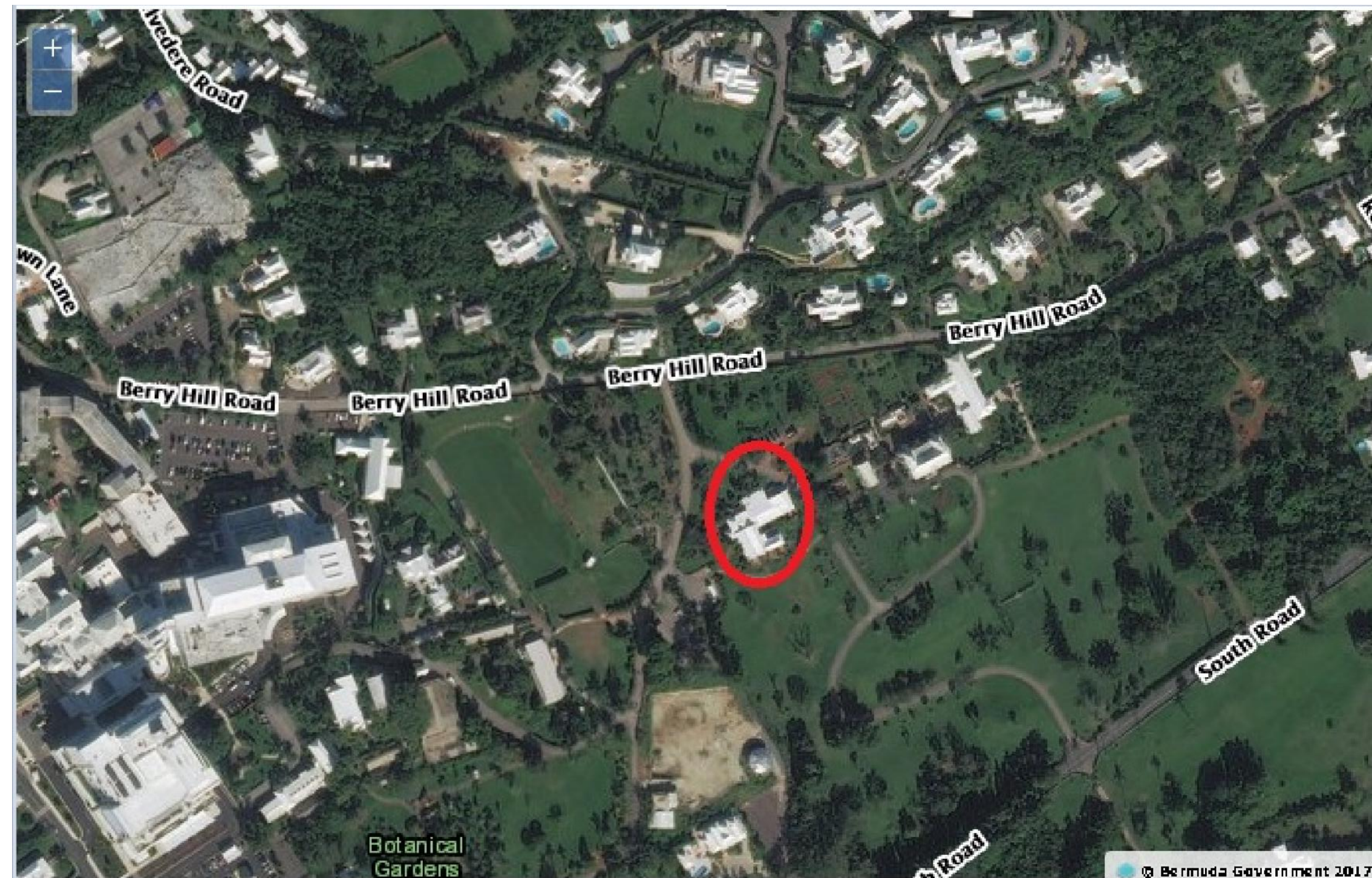


PROPOSED PARKS DEPARTMENT HEADQUARTERS  
169 SOUTH ROAD, PAGET PARISH, DV04

- T01 TITLE PAGE
- ID01 DEMOLITION PLAN
- ID02 CONSTRUCTION PLAN
- ID03 DETAIL PLANS
- ID04 CEILING & LIGHTING PLAN
- ID05 ELECTRICAL PLAN
- ID06 FINISHES PLAN



1 SITE PLAN  
T01 NTS



2 LOCATION PLAN  
T01 NTS

**BY DESIGN**  
INTERIORS

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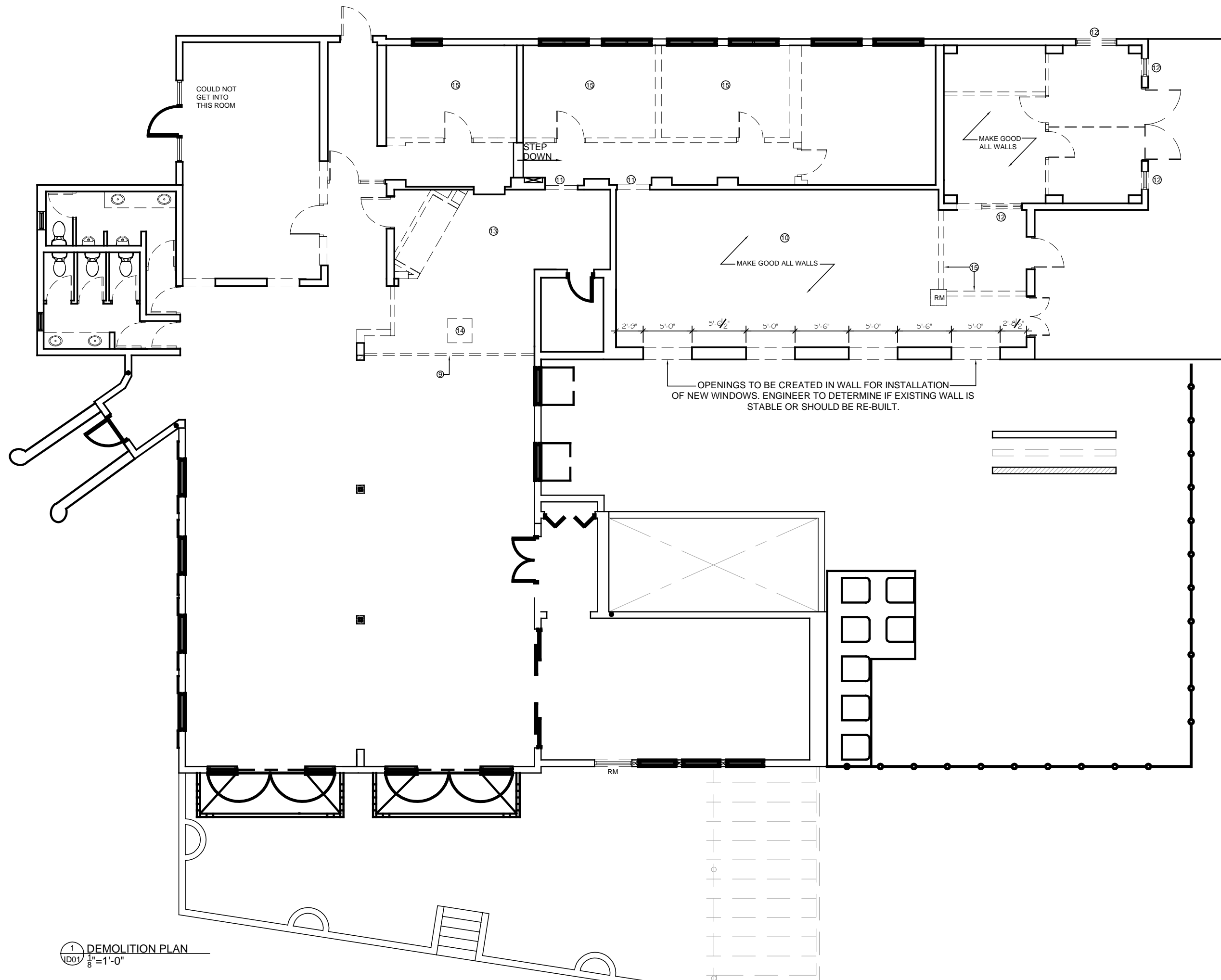
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PROPOSED  
TITLE PAGE  
FOR  
PARKS DEPARTMENT  
AT  
BOTANICAL GARDENS

|                     |                 |
|---------------------|-----------------|
|                     | DRWG NO.<br>T01 |
| DATE JAN '18 DRN JM | SCALE SCALE     |





1  
1001  
DEMOLITION PLAN  
1/8" = 1'-0"

- DEMOLITION LEGEND**
- DENOTES EXISTING PARTITIONS TO BE REMOVED AND DISCARDED OFF SITE.
  - DENOTES EXISTING DOORS AND FRAMES TO BE REMOVED AND DISCARDED OFF SITE.
  - RM DENOTES ITEM TO BE REMOVED

- DEMOLITION NOTES**
1. REMOVE AND DISCARD ALL EXISTING HVAC UNITS, LIGHT FIXTURES, CEILING FANS THROUGHOUT. SMOKE DETECTORS TO BE RETAINED FOR REUSE IF THEY ARE FUNCTIONAL, IF NOT NEW WILL BE REQUIRED.
  2. IT SHALL BE THE TRADES RESPONSIBILITY TO PROTECT AND MAINTAIN THE INTEGRITY OF EXISTING FINISHES AT THE BUILDING CORE AREAS NOT SCHEDULED FOR DEMOLITION WORK.
  3. REMOVE AND DISCARD EXISTING FLOORING & BASEBOARD THROUGHOUT. FLOOR TO BE PREPPED TO RECEIVE NEW FINISHES AS NOTED IN FINISH PLAN (EG: FLOOR LEVELING ETC.)
  4. EXISTING ELECTRICAL OUTLET LOCATIONS TO REMAIN UNLESS OTHERWISE NOTED. ALL ELECTRICAL OUTLETS & PLATES TO BE REPLACED WITH LUTRON WHITE FINISH
  5. REMOVE AND DISCARD ALL EXISTING PLUMBING FIXTURES IN BATHROOMS, TILE, LIGHT FIXTURES, DOORS, TOILET PARTITIONS.
  6. REMOVE AND DISCARD ALL EXISTING ACOUSTICAL CEILING TILE & ACT GRIDS
  7. REMOVE AND DISCARD ALL EXISTING WINDOW TREATMENTS
  8. REMOVE AND DISCARD ALL EXISTING BUILT-IN MILLWORK, EG: BOOKCASES IN CORRIDOR
  9. REMOVE AND DISCARD EXISTING FOLDING DOORS & CEILING TRACK IN EXISTING KITCHEN AREA
  10. REMOVE EXISTING SHED ROOF IN THIS LOWER AREA. NEW ROOF TO BE CONSTRUCTED.
  11. SECTION OF WALL TO BE PENETRATED THROUGH FOR ACCESS TO LOWER LEVEL
  12. REMOVE AND DISCARD EXISTING WINDOWS MARKED AS "12"
  13. REMOVE AND DISCARD EXISTING DECORATIVE CEILING BEAMS IN EXISTING KITCHEN AREA
  14. EXISTING CEILING ACCESS HATCH TO BE RELOCATED. NEW LOCATION TO BE CONFIRMED
  15. WALLS HAVE BEEN REVIEWED BY STRUCTURAL ENGINEER PRIOR TO REMOVAL. SEE SUPPLEMENTARY NOTES. SEVERAL NEW BEAMS WILL BE REQUIRED.

**BY DESIGN**  
INTERIORS

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PROPOSED  
DEMOLITION PLAN

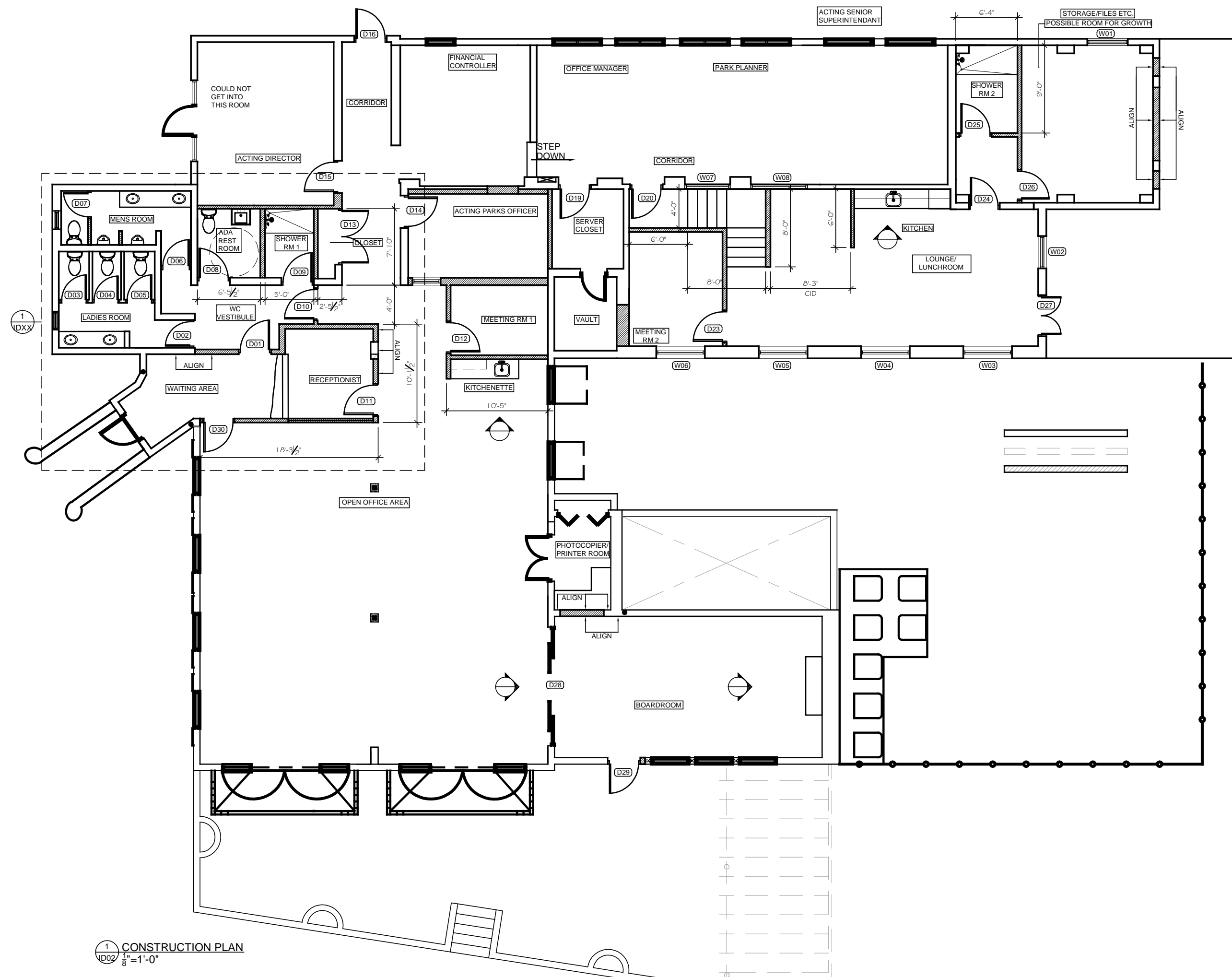
FOR  
PARKS DEPARTMENT

AT  
BOTANICAL GARDENS

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DRWG NO.  
ID01

DATE JAN '18 DRN JM SCALE SCALE



1  
ID02 3/8" = 1'-0"

**PARTITION LEGEND**

- DENOTES EXISTING BASE BUILDING PARTITIONS TO REMAIN (CONCRETE AND/OR CONCRETE BLOCK)
- DENOTES NEW PARTITION TO BE 3/4" STEEL STUD 16" O.C. WITH 1 LAYER OF 5/8" GWB EACH SIDE. INTERIOR CAVITY TO BE FILLED WITH SOUND ATTENUATION BLANKETS. PARTITION TO EXTEND FROM FLOOR TO UNDERSIDE OF CEILING ABOVE.
- WALL TYPE B AS ABOVE, HOWEVER PARTITION TO EXTEND FROM FLOOR TO UNDERSIDE OF DRYWALL CEILING ABOVE
- DENOTES NEW GLAZING
- DENOTES NEW DOOR. SEE DOOR SCHEDULE FOR DETAILS
- DETAIL/ELEVATION REFERENCE BUBBLE
- DENOTES 'ON CENTER'
- DENOTES 'CLEAR INSIDE DIMENSION'

**PARTITION NOTES**

1. CONTRACTOR IS RESPONSIBLE FOR VERIFYING ALL EXISTING CONDITIONS FOR COORDINATION OF WORK TO BE EXECUTED.
2. WHENEVER THE WORD 'PROVIDE' OR 'SUPPLY AND INSTALL' ARE USED IT SHALL BE UNDERSTOOD TO MEAN PROVIDE AND INSTALL INCLUSIVE OF ALL LABOUR, MATERIALS, INSTALLATION, TESTING AND CONNECTIONS FOR THE ITEM/S WHICH IT REFERENCES.
3. ALL DRYWALL EDGES ARE TO BE SMOOTH & PLUMBLINE TRUE.
4. CONTRACTOR IS RESPONSIBLE FOR ALL SIGN OFFS REQUIRED BY PLANNING, INCLUDING FINAL OCCUPANCY SIGN-OFF. ONCE FINAL OCCUPANCY HAS BEEN COMPLETED, THE PERMIT SHOULD BE HANDED OVER TO THE DESIGNER.
5. CONTRACTOR TO VERIFY CRITICAL ON SITE DIMENSIONS FOR NEW MILLWORK/GLAZING AND REPORT ANY DISCREPANCIES TO DESIGNER.
6. ALL WORK IS TO BE CARRIED OUT ACCORDING TO ALL RELEVANT CODES AND STANDARDS AS PER ANY SPECIFICATION AND DETAILS ISSUED.

7. MAKE GOOD DAMAGE CAUSED BY DEMOLITION WORK. ALL EXISTING WALLS TO BE REVIEWED BY CONTRACTOR AND MADE GOOD AS NEEDED FOR NEW FINISHES AS NOTED ON FINISHES PLAN.
8. CONTRACTOR IS TO REVIEW MILLWORK DETAILS ON SITE WITH DESIGNER DETAILS IF APPLICABLE.
9. NOTE NEW PLUMBING PROVISIONS FOR NEW SHOWERS & KITCHEN SINKS. DESIGNER TO CONFIRM WITH PLUMBING COMPANY ON BEST METHOD TO PROVIDE PLUMBING AT THESE LOCATIONS.
10. SEE ENGINEERS DRAWINGS REGARDING RE-CONSTRUCTION OF ROOF OVER LOUNGE/LUNCH ROOM

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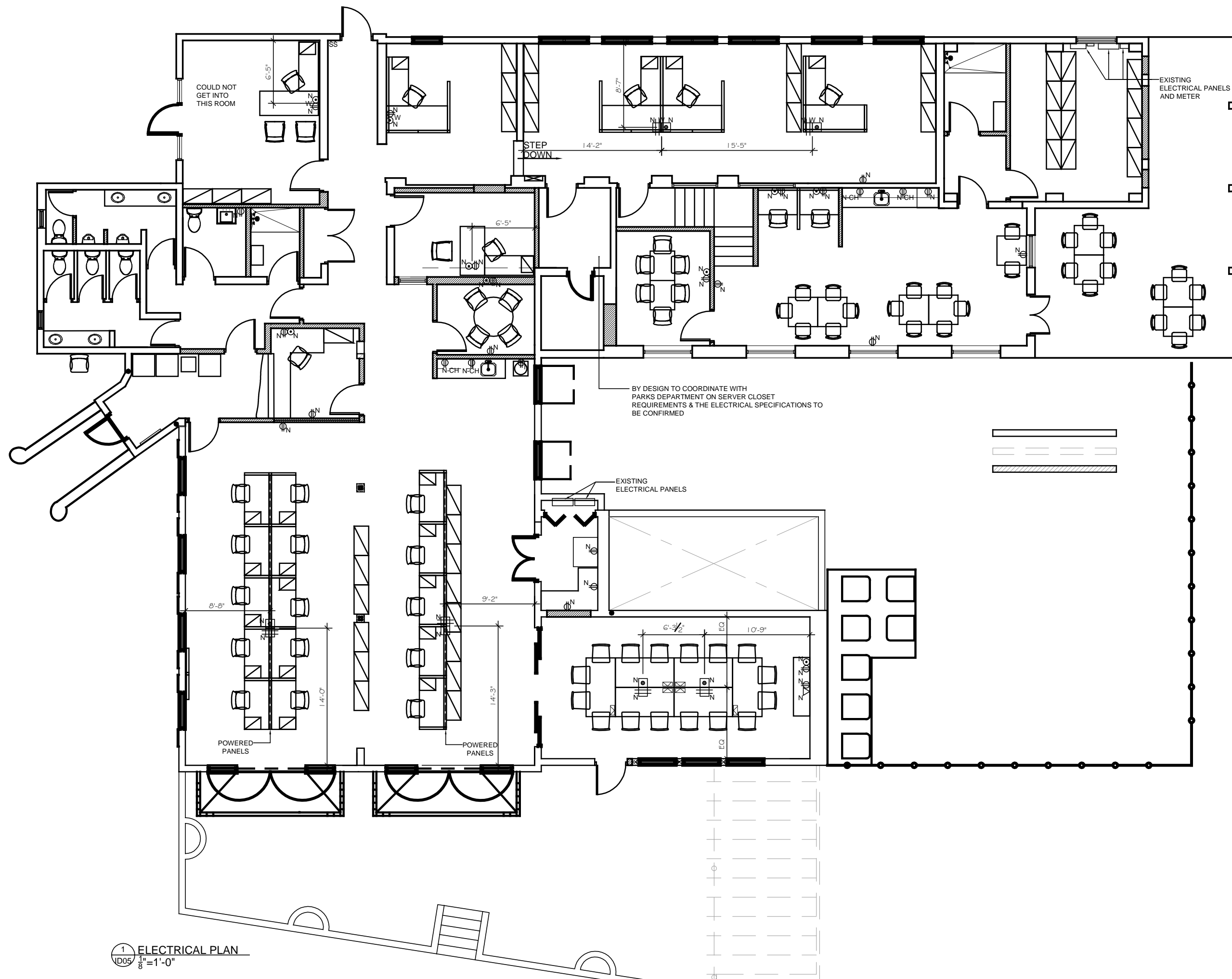
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PROPOSED  
CONSTRUCTION PLAN  
FOR  
PARKS DEPARTMENT  
AT  
BOTANICAL GARDENS

|                     |                  |
|---------------------|------------------|
| DATE JAN '18 DRN JM | DRWG NO.<br>ID02 |
| SCALE               | SCALE            |



1 ELECTRICAL PLAN  
ID05 1/8"=1'-0"

**ELECTRICAL/COMMUNICATIONS LEGEND**

- ⊕ DENOTES WALL MOUNTED ELECTRICAL DUPLEX RECEPTACLE
- ⊙ DENOTES WALL MOUNTED COMMUNICATIONS OUTLET (4 DATA POINTS)
- ⊕ DENOTES 240 VOLT ELECTRICAL OUTLET
- ⊕ DENOTES POWER & COMMUNICATIONS IN FLOOR
- ⊕ DENOTES POWERED PANEL
- ⊕<sub>W</sub> DENOTES POWER & DATA AT WORKSTATION
- F.EXT. FIRE EXTINGUISHER
- ▽ DENOTES CABLE FEED FOR TELEVISION
- N DENOTES NEW ITEM TO MATCH EXISTING UNLESS OTHERWISE NOTED.
- FP DENOTES FIRE PULL
- ST DENOTES STROBE
- 8. ALL ELECTRICAL WITHIN A 6' RADIUS OF WATER SOURCE TO BE GFI
- 9. EXISTING PULL STATIONS TO REMAIN. ELECTRICIAN TO CHECK THEY ARE IN WORKING ORDER.
- 10. OUTLETS IN KITCHEN MOUNTED AT 44" AFF UNLESS OTHERWISE NOTED
- 11. ELECTRICAL POINTS NOT NOTED ARE EXISTING AND TO REMAIN ACTIVE
- CH DENOTES COUNTER HEIGHT
- 13. SEPARATE A/C UNIT FOR CABLING CLOSET. GC TO COORDINATE WITH C TECH FOR ALL WORK INVOLVED.
- 14. EXISTING SECURITY SYSTEM TO BE REMOVED.

**ELECTRICAL GENERAL NOTES**

1. ALL ELECTRICAL/COMMUNICATIONS WORK TO COMPLY WITH LOCAL BUILDING CODE AND AUTHORITIES HAVING JURISDICTION
2. ELECTRICAL CONTRACTOR IS RESPONSIBLE FOR VERIFYING ALL EXISTING CONDITIONS FOR COORDINATION OF WORK TO BE EXECUTED.
3. ALL OUTLETS ARE TO BE MOUNTED TO MATCH OFFICE STANDARD. CONTRACTOR TO REFER TO APPLIANCE SPECS FOR ELECTRICAL REQUIREMENTS
4. ALL ELECTRICAL/COMMUNICATIONS COVER-PLATES TO BE LUTRON WHITE. EXISTING ELECTRICAL POINTS AND OPENINGS TO BE REVIEWED AND REPAIRED AS REQUIRED
5. BASE BUILDING OUTLETS NOT AFFECTED BY CONSTRUCTION ARE TO REMAIN ACTIVE.
6. ALL COMMUNICATIONS TO BE REVIEWED BY NOMINATED CABLING CONTRACTOR, PARKS DEPT TO SPECIFY.
7. ALL POWER SUPPLIES FOR EQUIPMENT TO BE ON 'CLEAN SUPPLY LINES' (SEPARATE CIRCUITS) INDICATED WITH ORANGE FACEPLATES.



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